WICHITA STATE UNIVERSITY

Student Employment Application
(R e g u l a r   o r   W o r k - S t u d y)

Name: _____   Date: _____
          Last   First   Middle

Address: _____
         Street   City   State   Zip Code

myWSU ID#: _____   Telephone#: _____

E-mail address: _____

List clerical experience (i.e. answer phones, typing, filing, etc.) below:

[ ]

List software application experience/computer skills/mechanical, construction, or other skills below:

[ ]

Wichita State University Information:

Major: _____   GPA: _____   Currently enrolled? [ ] Yes [ ] No

Are you eligible for work study? [ ] Yes [ ] No

Are you currently employed in any other departments on campus? [ ] Yes [ ] No
If so, what department(s)? _____

Days and Time Available for Work:

Day:	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
A.M.							
P.M.							

Total Hours Available to Work Per Week: _____   Date of Availability: _____

Are you presently legally authorized to work in the United States? [ ] Yes [ ] No

Employment History: (Please list your work history below beginning with your present or most recent job.)

1. Employer: _____   Phone Number: _____

   Type of Business: _____   Supervisor: _____

   Employed from _____ to _____   May we contact? [ ] Yes [ ] No

   Duties: [   ]

   Reason for leaving? [   ]

Employment History (continued):

2. Employer: _____   Phone Number: _____

Type of Business: _____   Supervisor: _____

Employed from _____ to _____   May we contact? ☐ Yes ☐ No

Duties:

Reason for leaving?

3. Employer: _____   Phone Number: _____

Type of Business: _____   Supervisor: _____

Employed from _____ to _____   May we contact? ☐ Yes ☐ No

Duties:

Reason for leaving?

4. Employer: _____   Phone Number: _____

Type of Business: _____   Supervisor: _____

Employed from _____ to _____   May we contact? ☐ Yes ☐ No

Duties:

Reason for leaving?

References (name, business, relationship, telephone):

1. _____

2. _____

3. _____

To the best of my knowledge, all information on this application is true and correct. I authorize Wichita State University to use the information given in determining my eligibility for employment, including contacting each of my former employers listed concerning my qualifications for employment. Permission is also granted to each of my former employers to give Wichita State University information they may have with respect to my work experience with them. I understand that fraudulent statements made in this application may be cause for disqualification for employment at or dismissal from Wichita State University.

Signature: _____   **Date:** _____