

It's Time to Move to Banner 9!

Banner, Reporting, Microsoft Office & Adobe Open Labs

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Banner, Reporting, Microsoft Office and Adobe Open Labs Thursday sessions are posted in myTraining

Are You a Banner User? If you previously attended Banner training and have access to Banner (PROD), you are a Banner user

Banner 9 Navigation: **It's time to move to Banner 9, Banner 8 will be decommissioned soon!**
Sign up for the lab, take a tour of Banner 9. Navigation overview included in the Banner, Reporting, Microsoft Office & Adobe Open Lab

Banner Assistance: Requisitions (FPAREQN), Time Entry (PHATIME) or other Banner options

Banner 9 Adoption Survey [Banner 9 Adoption Survey](#) it only takes a minute to complete

Approver Options Assistance with Approver options located on *myWSU* including the Employee Dashboard, Approval Alerts (Requisitions), Personnel Action Notices (ePAFs)

Reporting Reporting Services or the new WSU Reporting assistance with Student, Finance, ePAF, Timekeeping or other reports

Microsoft Office and Adobe Assistance with Word, Excel, PowerPoint, Publisher, OneNote, Outlook, Acrobat, Acrobat Fillable Forms and InDesign

Questions? Contact ITS Applications Training at 978-5800 or training@wichita.edu