

Academic Affairs Fellow
Position Description –
Developing a Record of Experiential and Applied Learning

OVERVIEW

Amount of Support: \$4,000
Number of Positions: 1
Application Deadline: Monday April 1, 2019
Notification Date: Friday, April 12, 2019
Appointment: May 13, 2019 - May 15, 2020

PURPOSE

The Office of Academic Affairs is seeking a faculty or staff member with an interest in developing and advancing a priority project related to University's Strategic Plan. This project links directly to Strategic Plan Goals #1 and #5, guaranteeing an applied learning opportunity for all students, and empowering students to create a campus culture and experience that meets their changing needs.

PROJECT

- Develop a proposed framework for a Record of Experiential and Applied Learning (REAL) for our students based on their curricular and co-curricular experiences. This record would complement a student's official transcript, providing future employers with documentation of their learning experiences that extended beyond the traditional classroom. An example of a REAL project can be found here: <https://academicaffairs.iupui.edu/Strategic-Initiatives/EALR/index.html>

ROLE DEFINITION / EXPECTED CONTRIBUTIONS:

Expectations include:

- researching best practices and gathering data related to the REAL
- identifying additional resources needed to advance the initiative
- coordinating committee work to advance the initiative
- collaborating with functional offices on campus that may be responsible for implementing the initiative
- reaching out to the broader university community for input and feedback
- developing a plan of action to implement the initiative
- crafting communication strategy to inform the community impacted by the initiative

The Fellow will work closely with the Associate VP for SEM (Dr. Carolyn Shaw) and the Registrar (Gina Crabtree) to successfully complete this project.

WHO MAY APPLY

Tenure track faculty, non-tenure track faculty, or Unclassified professionals.

SELECTION CRITERIA

Applicants will be evaluated on the following criteria:

- A commitment to advancing WSU's Strategic Plan
- An express interest in gaining a broader understanding of university priorities and policies
- Demonstrated organizational and administrative skills
- Ability to effectively bring interested parties together around a common goal
- Capacity to perform the listed contributions
- Experience with applied/experiential learning

APPLICATION MATERIALS

Applicants should include the following to be considered:

- Letter of interest stating how you meet the selection criteria
- Letter of support from the Chair and Dean of your academic department, or supervisor that confirms how you meet the selection criteria, and are available to serve in this capacity during the summer.

DEADLINE FOR APPLICATION AND NOTIFICATION

Create a PDF of application materials and email to Carolyn Shaw carolyn.shaw@wichita.edu by 5:00 p.m. on Friday, April 1, 2019.

Any questions about the position or application may be directed to Carolyn Shaw carolyn.shaw@wichita.edu