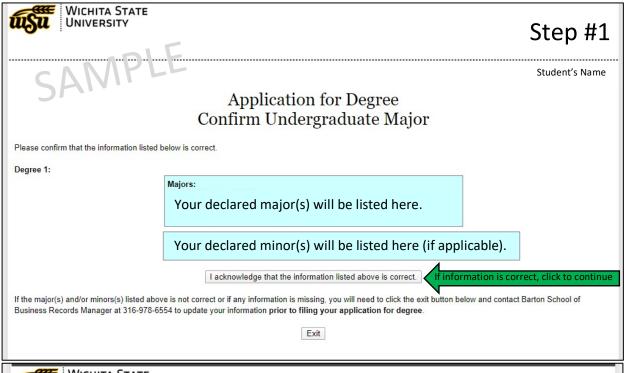
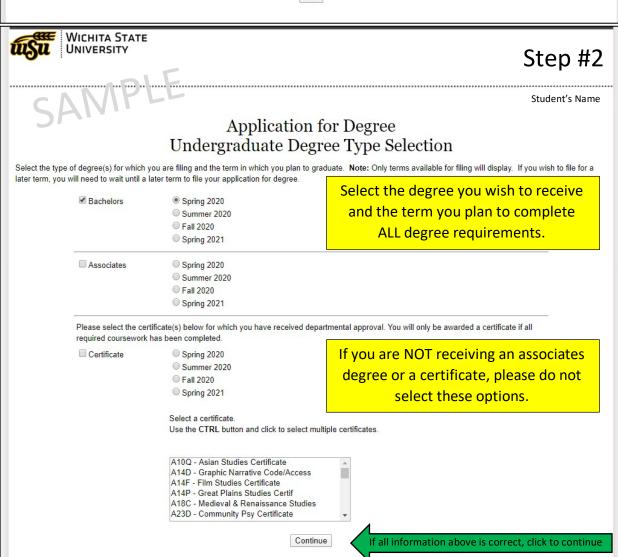
## How to Submit an Application for Degree (AFD)

W. Frank Barton School of Business







## Please read directions carefully and follow all instructions.

Step #3

Student's Name

## Application for Degree

IT IS YOUR RESPONSIBILITY TO FULFILL ALL PROGRAM REQUIREMENTS. Submitting an Application for Degree does not guarantee graduation. This application begins the review of your academic work.

\*\*\*Your name can only be printed once in the Commencement Program for the same degree. If your name was printed in a prior commencement program, it will not be printed a second time.\*

YOUR NAME as it will appear on your diploma:

Legal name is defaulted here but you can make changes in the above box to reflect the name you want on your

diploma. This can be a Chosen or previous name but must be one already listed on your WSU record.

If your name requires special characters (accent marks, etc.) which you are unable to enter here, please contact Jama

Challans in the Registrar's Office, 102 Jardine Hall, at 316-978-3672.

Married or divorced recently? Have you filed an official Change of Name with the Registrar's Office?

Commencement Program: Do you give permission for your name to be printed in the commencement program? A 'Yes' response will allow printing even if

you have a no-release order on file with the Registrar's Office.

Yes

O No

Email Address:

Enter only one email address. You may use your shockers wichita.edu email address

Mobile Phone Number: Phone Number:

Your phone number that is currently listed on your student profile will appear here.

Your mailing address that is currently listed on your student profile will appear here. Mailing Address:

\* This is the current mailing address and phone number on file with the Registrar's Office. To change your address, go to

myWSU > Student Resources Tab > myTools > Student Address Change.

Degree Selected: Application for Degree to be filed for Spring 2020:

**Bachelor Degree:** 

Majors:

Your declared major(s) and minor(s), if applicable, will appear here.

Certificates Selected:

Add a Certificate

Only add a certificate if you know you are earning a Business Analytics Certificate.

Otherwise, please skip this step.

If you also plan to earn a certificate(s) this semester and it is not listed above, click the Add a Certificate button to add the certificate to your Application for Degree

Submit Application for Degree

all information above is correct, click to submit



Step #4

Student's Name

## Application for Degree

Your application for degree has been successfully submitted for the following:

Application for Degree to be filed for Spring 2020:

Bachelor Degree:

Majors:

Your declared major(s) and minor(s), if applicable, will appear here.

An email confirmation of the above submitted degree information was successfully sent to the following email addresses: The email address you provided

for Step #3 will appear here.

Click the button below to exit.

Exit