

Faculty Senate Nov 8, 2021

## Proposals to Update Rules of the Faculty Senate

- A. Rules change proposal to conform with WSU Policies and Procedures  
Somehow the inclusion of NTT faculty didn't fully propagate to the Faculty Senate Rules.

### UNIVERSITY TENURE AND PROMOTION COMMITTEES

**Tenure Track (TT) Committee** [language is unchanged from [4.26](#); only subtitle is inserted]

Composition (12 members)

- 7 Chairs of the Tenure and Promotion Committees of the degree-granting college/school and for University Libraries
- 2 Faculty-at-large
- 1 Student (non-voting)
- 2 Ex officio: (non-voting) Provost, Dean of the Graduate School. Ex officio members shall not be present at the meeting when final votes are taken.

Selection

Chairs of tenure and promotion committees in the degree-granting colleges/schools and for University Libraries are chosen according to procedures established in their respective college/school/University Libraries, or unit. They are elected to two-year staggered terms. Faculty-at-large are selected according to standard procedures for naming members to faculty senate committees, except that they shall be from different Faculty Senate divisions, and shall be full-time, tenured faculty members with the rank of associate professor or higher. Faculty-at-large serve three-year terms. Ex officio and faculty at-large members may not serve while a candidate for promotion or incentive review, or while on sabbatical leave. Replacement appointments shall be made as needed, following standard procedures.

Charge

1. Implement University-wide policies and procedures for awarding tenure and promotion.
2. Coordinate the [Tenure and Promotion Calendar](#).

3. Specify the format for documentation in support of Tenure and Promotion Review, with a view to developing comparable standards throughout the University while recognizing essential college/school/University Libraries differences.
4. Formulate transmittal, reporting, and appeals procedures for awarding tenure and promotion.
5. Ensure that there are University-wide procedures for notifying the relevant administrators and those faculty members for whom tenure decisions must be made before reappointment.
6. Review tenure and promotion cases in accordance with the [University Tenure, Promotion and Appeals Procedure](#).
7. Review every three years the college/school/University Libraries guidelines for tenure and promotion.
8. Report to the full Faculty Senate for review issues of concern in tenure policies and tenure and promotion guidelines.

### Non-Tenure Track (NTT) Committee [new section]

#### Composition

The NTT review committee at the University level is composed of the same members as the Faculty Senate Tenure and Promotion Committee, with the exception that the two at-large tenured members will be replaced by two at-large non-tenure track faculty. [same as specified in [4.29](#) under 5. University Review of Nominees for Promotion]

#### Selection

NTT Faculty-at-large are selected according to standard procedures for naming members to faculty senate committees, except that they shall be from different Faculty Senate divisions, and shall be full-time, ~~tenured~~ faculty members with the ~~rank~~ **rank level** of associate professor or higher. Faculty-at-large serve three-year terms. ~~Ex officio and~~ Faculty at-large members may not serve while a candidate for promotion or incentive review, or while on sabbatical leave. Replacement appointments shall be made as needed, following standard procedures.

#### Charges [converted from TT charges]

1. Implement University-wide policies and procedures for awarding **NTT** promotion.
2. Coordinate the [Tenure and Promotion Calendar](#) in conjunction with the **TT committee as appropriate**.

3. Specify the format for documentation in support of ~~Tenure and~~ NTT Promotion Review, with a view to developing comparable standards throughout the University while recognizing essential college/school/University Libraries differences.
4. Formulate transmittal, reporting, and appeals procedures for awarding ~~tenure and~~ NTT promotion.
5. Ensure that there are University-wide procedures for notifying the relevant administrators and ~~those~~ faculty **members of promotion eligibility, procedures, and outcomes.** ~~for whom tenure decisions must be made before reappointment.~~
6. Review ~~tenure and~~ promotion cases in accordance with the [University Promotion and Appeals Procedures for Non-Tenure Track Faculty](#) ~~University Tenure, Promotion and Appeals Procedure.~~
7. Review every three years the college/school/University Libraries guidelines for ~~tenure and~~ NTT promotion.
8. Report to the full Faculty Senate for review issues of concern in ~~tenure~~ policies and ~~tenure and~~ promotion guidelines.

B. The Faculty Affairs committee really needs NTT representation.

Currently

Composition: 10

9 **Probationary or Tenured** Faculty Members, one chosen from each of the Senate divisions

Office of the Provost (ex officio, non-voting)

Proposed

Composition: 10

~~9 Probationary or Tenured~~ Faculty Members, one chosen from each of the Senate divisions, ...

- **with at least 2 NTT representatives**
- **with at least 2 NTT and at least 2 probationary or tenured representatives**
- **with consideration for diversity**
- **(no qualifier phrase)**

Office of the Provost (ex officio, non-voting)

- C. We need better language for what to do when standing committee quorum is in jeopardy and Senate is out of session.

**Rationale**

Current language does not explicitly grant power to make temporary appointments to the Rules committee, or to its chair. Since several standing committees need to conduct essential business when Senate is out of session and new members cannot be confirmed to fulfill quorum requirements, we need a sound exigency rule.

Current rules do grant appointment power to the Senate President “in the absence of the Rules chair” (see below). The proposed rule below is intended to make explicit the temporary appointment power that is implicit in this rule, and to include appropriate shared governance measures.

**Current language** of [VI.4.d.](#) Rules of the Faculty Senate from the website:

“In the absence of the chair of the Rules Committee, the President of the Senate shall make temporary appointments to committees as needed.”

**Proposed revision**

“In the event that vacancies jeopardize the necessary quorum for a standing committee to conduct essential business while the Senate is not in session, the Rules Committee may extend appointments or make interim appointments, in consultation with standing committee members, as an emergency measure. Emergency appointments will end, and standard appointment procedures will resume, at the next Senate meeting. In the absence of the chair of the Rules Committee, the President of the Senate shall stand in to facilitate temporary appointments to committees as indicated above.”

D. Rule change proposal for Rules of the Faculty Senate (to conform with actual practice):

Past President: Attend Executive Committee meetings; Provide information regarding previous actions of the Senate; Sit on Faculty Senate Budget and Planning committee; **Serve on the WSU Program Review committee**; May serve as an Ombudsperson for the Faculty for a three year term.

President: Preside over Faculty Senate, Executive Committee, and Faculty Senate Budget and Planning committee meetings; Represent WSU at Council of Faculty Senate Presidents (COFSP) at monthly KBOR meetings; Serve on University governance committees; Serve as a liaison with Presidents of the other Senates and the Student Government Association; **Serve on the WSU Program Review committee**; Supervise Faculty Senate Administrative Assistant; ~~Serve as the University Grand Marshall.~~

President Elect: Sit on Faculty Senate Budget and Planning committee; Chair the Senate Rules committee; **Serve on the WSU Program Review committee**; ~~Serve as Election Commissioner for SGA election~~; May attend COFSP meetings during the Spring semester; Serve on KBOR transfer articulation council.