



**WSU POLICY APPROVAL
COVER PAGE**

DATE POLICY REQUEST TO PET:		[INSERT DATE]			
IS THIS A NEW POLICY OR CHANGE TO AN EXISTING POLICY?		NEW		EXISTING	X
CURRENT POLICY TITLE:	11.23 / Animals on Campus				
REVISED POLICY TITLE:	11.23 / Animals on University Premises				
LAST REVISED DATE OF POLICY:	August 1, 2010 (Effective Date)				
INITIATING AUTHORITY:	Office of Student Accommodations and Testing, University Police Department, and Facilities Services				
SUMMARY OF POLICY OR POLICY CHANGE:					
<p>This policy is being revised to ensure compliance with both state and federal law, to clarify the requirements for having an animal on campus consistent with current practices, and to update to the WSU standard policy format.</p> <p>Specific changes made were to the following:</p> <ul style="list-style-type: none"> • Updated title and policy to address animals on “university premises” rather than just campus. • Clarified requirements and limitations for having animals on campus consistent with state and federal laws and current practices. • Defined the different types of animals, including Service Animals, Professional Therapy Dogs, and Assistance Animals consistent with governing laws, including the ADA, the Fair Housing Act, and State laws. • Clarified what type of animals are permitted inside University buildings, including the residence halls. • Clarified that Pets and Assistance Animals are not permitted at organized athletic events, consistent with current practice. • Provided guidance on how to proceed when it is not readily apparent whether an animal is a Service or Assistance Animal in accordance with federal law, or whether an animal is a Professional Therapy Dog under state law, and when these animals can be excluded from campus. • Added contacts for individuals to direct questions and complaints to, consistent with current practices. 					
REASON OR NEED FOR POLICY / SUMMARY OF CHANGES MADE TO EXISTING POLICY:					
<p>Updates to this policy were necessary to ensure that University procedures for dealing with Service and Assistance Animals, and Project Therapy Dogs are in compliance with federal and state laws and to clarify the requirements and limitations for having animals on University premises, consistent with current practices.</p>					
APPLICABLE LAWS OR REGULATORY OR POLICY AUTHORITY:					
<p>Kansas White Cane Law, K.S.A. § 39-1101, et seq.</p> <p>Americans with Disabilities Act, 42 U.S.C. § 12101, et seq.</p>					

[Fair Housing Act, 42 U.S.C. § 3601, et seq.](#)

[ADA Regulations, 28 C.F.R. § 35.104 Definitions](#)

[ADA Regulations, 28 C.F.R. § 35.136 Service animals](#)

OTHER RELEVANT WSU POLICIES:

[WSU Policy 8.10 / Students with Disabilities](#)

THE FOLLOWING UNIVERSITY STAKEHOLDERS WERE INCLUDED IN THE REVIEW AND APPROVAL OF THIS POLICY DRAFT / REVISION:

	Office of General Counsel – Stacia Boden,
	Office of Student Accommodations and Testing – Isabel Medina
	Student Affairs/Housing and Residence Life – Teri Hall, Scott Jensen and Katie Austin
	Office of Civil Rights, Title IX & ADA Compliance – Courtney McHenry and Crissy Magee
	Facilities Services – Eason Bryer
	University Police Department – Guy Schroder
	Rhatigan Student Center Event Services – Maria Ciski
	University Event and Meeting Services – Kim Moore and James Brewster
	Athletics – Brad Pittman
	Faculty Senate – Jolynn Dowling (shared) [PENDING]
	Staff Senate – Kennedy Rogers (shared) [PENDING]

OTHER NOTES FOR CONSIDERATION:

OWNER OF POLICY REQUEST FOR QUESTIONS:

Office of General Counsel

11.23 / ANIMALS ON UNIVERSITY PREMISES

I. INITIATING AUTHORITY

- A. The Office of Student Accommodations and Testing, University Police Department, and Facilities Services serve as the initiating authorities for this policy.

II. PURPOSE

- A. The purpose of this policy is to set forth the requirements and limitations regarding the presence of animals on University Premises.

III. POLICY

- A. **Animals Covered by this Policy.** The rules and requirements for having an animal on University Premises will depend on which category an animal falls within (some animals may fall within more than one category): (1) Service Animals, (2) Professional Therapy Dogs, (3) Assistance Animals, (4) Pets, (5) Animals in Research and Approved Academic Programs, and (6) Wild Animals.

B. Service Animals

1. **Defined.** A Service Animal is regulated by federal law and only includes dogs and miniature horses who meet the service-animal qualifications. Service Animals are specially trained to do work or perform tasks for the benefit of an individual with a Disability including a physical, sensory, psychiatric, intellectual, or other mental Disability. The work or tasks performed by a Service Animal must be directly related to the individual's Disability.
2. **Examples of Work and Tasks Performed by Service Animals.** Examples of work or tasks that a Service Animal is trained to do may include, but are not limited to, assisting individuals who are blind or have low vision with navigation and other tasks, alerting individuals who are deaf or hard of hearing to the presence of people or sounds, providing non-violent protection or rescue work, pulling a wheelchair, assisting an individual during a seizure, alerting individuals to the presence of allergens, retrieving items such as medicine or the telephone, providing physical support and assistance with balance and stability to individuals with mobility disabilities, and helping persons with psychiatric and neurological disabilities by preventing or interrupting impulsive or destructive behaviors. The crime deterrent effects of an animal's presence and the provision of

emotional support, well-being, comfort, or companionship do not constitute work or tasks for the purposes of this definition.

3. **Service Animals Permitted Locations.** The University permits the use of a Service Animal by an individual with a Disability on or in all University Premises, subject to the requirements and limitations of this policy.
4. **Service Animals in Training.** Dogs that are in training to become Service Animals shall be treated as Service Animals while on University Premises, so long as they are in the company of a professional trainer.
5. **Leash or Harness Required.** Service Animals must be leashed or harnessed at all times while on University Premises unless:
 - a) The Handler is unable to leash or harness the Service Animal because of a Disability to use a leash or harness, or the use of a leash or harness would interfere with the Service Animal's safe, effective performance of work or tasks, in which case the Service Animal must be otherwise under the Handler's control (e.g., voice control, signals, or other effective means); or
 - b) The animal is securely located in the Handler's dorm, suite, or apartment within a University Residence Hall.
6. **Limitations.** Service Animals may be excluded from University Premises if the animal:
 - a) Is not housebroken;
 - b) Is out of control and the Handler does not take effective action to control it; or
 - c) Would fundamentally alter the nature of a program or activity.
7. **Status Inquiries**
 - a) **Service Animal.** The Handler of a Service Animal on University Premises shall not be required to provide proof that the animal is trained or certified as a Service Animal or to provide information regarding the individual's Disability. However, if it is not readily apparent, the Handler of a Service Animal on University Premises may be asked whether the animal is required for a Disability and what tasks the animal performs.
 - b) **Service Animal in Training.** If the Handler of a dog indicates that the dog is in training to become a Service Animal, the Handler may

be asked to produce an identification card provided by a recognized training center that identifies the Handler as a professional trainer, in accordance with KSA 39-1111.

8. **Care or Supervision.** The University is not responsible for the care or supervision of a Service Animal.

C. **Professional Therapy Dogs**

1. **Defined.** Professional therapy dogs are dogs that are selected, trained and tested to provide specific physical or therapeutic functions, under the direction and control of a Qualified Dog Handler who works with the dog as a team, and as a part of the Qualified Dog Handler's occupation or profession. Such dogs, with their Qualified Dog Handlers, perform such functions in institutional settings, community-based group settings, or when providing services to specific persons who have disabilities. Dogs, certified or not, which are used by volunteers for pet visitation therapy do not qualify as Professional Therapy Dogs.
2. **Professional Therapy Dogs Permitted Locations.** Professional Therapy Dogs accompanied by their Qualified Dog Handler shall be permitted on or in all University Premises, subject to the requirements and limitations of this policy.
3. **Status Inquiries.** The Handler of a Professional Therapy Dog on University Premises shall not be required to provide proof that the animal is trained or certified as a Professional Therapy Dog. However, if the Handler of a dog indicates that the dog is a Professional Therapy Dog, the Handler may be required to provide documentation showing that they are a Qualified Dog Handler in accordance with KSA 39-1111.
4. **Additional Requirements and Limitations.** Professional Therapy Dogs shall be treated as Service Animals for purposes of applying Sections III.B.4-6 of this policy.

D. **Assistance Animals**

1. **Defined.** Assistance Animals are domestic animals that work, assist and/or perform tasks and services, including providing emotional support, that alleviate or improve the symptoms of a person with a Disability who is residing in a University Residence Hall. An Assistance Animal can include a dog, cat, or any other type of companion animal, and does not need to be trained to perform a service.

2. **Examples of Work and Tasks Performed by Assistance Animals.** Examples of assistance and tasks performed by Assistance Animals may include a dog or a cat who alleviates a person’s stress-induced pain, a bird who alerts their hard-of-hearing companion when someone has come to the door, or a cat who can detect and alerts their companion of oncoming seizures.
3. **Assistance Animals Inside University Buildings.** Assistance Animals are not permitted inside University buildings, except for the University’s Residence Halls with prior approval by the Office of Student Accommodations and Testing in coordination with the Housing and Residence Life office.
4. **Assistance Animals Permitted Outdoors.** With the exception of venues where an organized athletic event is being held, Assistance Animals are generally permitted at outdoor locations on University Premises.
5. **Leash or Harness for Assistance Animals.** Assistance Animals must be leashed or harnessed at all times while on University Premises unless the Assistance Animal is securely located in the Handler’s room, suite, or apartment within a University Residence Hall.
6. **Limitations.** Assistance Animals may be excluded from University Premises if permitting the animal:
 - a) Would impose an undue financial and administrative burden on the University;
 - b) Would fundamentally alter the essential nature of the University’s housing operations; or
 - c) Would pose a direct threat to the health or safety of others or result in substantial physical damage to the property of others that cannot be eliminated or significantly reduced by a reasonable accommodation.
7. **Status Inquiries.** The Handler of an Assistance Animal may be required to produce a letter from a medical doctor or therapist confirming the Handler has a Disability and explaining how the animal provides assistance with the Disability and/or improves its symptoms.

E. **Pets**

1. **Defined.** A domestic animal that is commonly kept by humans as a pet.

2. **Pets Inside University Buildings.** With the exception of the following, Pets are not permitted inside University buildings:
 - a) Pets that are also Service Animals and/or Professional Therapy Dogs are permitted inside all University buildings, subject to the requirements and limitations of this policy;
 - b) Pets that are also Assistance Animals and non-dangerous fish are permitted inside the University Residence Halls, subject to the requirements and limitations of this policy; and
 - c) The Pets of Residence Life Coordinators are permitted inside the University Residence Hall where the Residence Life Coordinator lives.
3. **Pets Permitted Outdoors.** With the exception of venues where an organized athletic event is being held, Pets are generally permitted outdoors on University Premises as long as they:
 - a) Are properly leashed, caged, or restrained;
 - b) Do not pose a threat to the health, safety, or property of others;
 - c) Are under the control of the Handler; and
 - d) Do not pose a public nuisance.
4. **University Employees.** Employees are not permitted to bring a Pet to work with them, unless the animal is a Service Animal assisting the Employee with a Disability.
5. **University President's Residence.** Animals kept, maintained, or cared for by the President are permitted in the President's personal residence or grounds surrounding the President's residence.
6. **Removal of Pets.** The University may, in its sole discretion, remove any Pet that does not otherwise qualify as a Service Animal or Assistance Animal, from any University Premises if the Pet is not in compliance with this Policy.

F. **Animals in Research and Approved Academic Programs**

1. **Research Animals.** Research Animals are animals used in authorized research projects or experiments by the University. Research Animals may be permitted inside buildings on University Premises, subject to prior

approval of the University’s [Institutional Animal Care and Use Committee](#), and in accordance with [Policy 9.18 / Animal Use](#) and [Policy 10.01 / Environmental Health and Safety Guidelines](#).

2. **Approved Academic Programs.** Animals used as part of an academic program may be permitted inside buildings on University Premises, subject to prior approval of appropriate Leadership.

G. **Wild Animals.** With the exception of wild animals that exist on University Premises because that is their natural habitat, wild animals are not permitted on University Premises. Concerns regarding the management or removal of a wild animal should be submitted to Facilities Services through a [Work Order Request](#). In the case of an emergency, individuals should contact the University Police Department.

H. **General Responsibilities of Care**

1. For purposes of this subsection H, all references to “animal” shall include all types of animals, including, without limitation, Service Animals, Professional Therapy Dogs, Assistance Animals, and Pets.
2. Handlers are responsible for the control and care of their animals at all times while on University Premises, including ensuring the immediate clean-up and proper disposal of all animal waste.
3. Animals shall not be tied or secured to trees, posts, shrubs, or otherwise left unattended, or at-large. A control agency may be called to remove or impound unattended or at-large animals.
4. Handlers of an animal may be charged for any damage caused by such animal brought onto University Premises, including any costs associated with damage to University property caused by the animal, regardless of whether it is attended, unattended, or at-large.
5. Handlers of an animal must comply with all applicable laws and regulations, including vaccination, licensure, animal health and leash laws, as well as all applicable University policies, procedures, or rules, including Residence Hall rules.

IV. DEFINITIONS

A. For the purpose of this policy only, the following definitions shall apply:

1. **Disability:** A disability that is legally recognized under the federal law applicable to the circumstance.

2. **Employee:** An individual who provides services to the University on a regular basis in exchange for compensation and receives a W-2 for such services. This includes temporary and part-time Employees.
3. **Leadership:** University Department Chairs, Directors, Deans or any other individual designated by the University with authority to supervise an Employee.
4. **Handler:** An individual who owns or who is responsible for the care, custody or control of the animal on University Premises.
5. **Qualified Dog Handler:** A Handler that is identified as the Qualified Dog Handler of a Professional Therapy Dog by the training facility, school or trainer who trained the Professional Therapy Dog.
6. **University:** Wichita State University.
7. **University Premises:** University Premises includes University owned land, buildings and vehicles; buildings and land leased by the University from an affiliated corporation or a third party; and any other property controlled by the University that is set forth by agreement that the University may restrict access. University Premises may change from time to time, but they are designated annually in the University's [Annual Security Report](#) and on its website [here](#).
8. **University Residence Halls:** University Residence Halls include Shocker Hall, The Suites, and The Flats.

V. INFORMATION AND APPEALS

- A. General questions or complaints regarding animals on University Premises should be directed to the [University Police Department](#).

Wichita State University Police Department
Police Department Building
316-978-3450
police@wichita.edu

- B. Concerns regarding management or the removal of a wild animal may be directed to [Facilities Services](#).

Facilities Services
Gaddis Physical Plant Complex
(316) 978-3444
[Work Order Request](#)

- C. Students with questions regarding the presence or use of Service Animals and Professional Therapy Dogs on University Premises may contact the [Office of Student Accommodations and Testing](#).

Office of Student Accommodations and Testing
Grace Wilkie Hall, Room 203
(316) 978-6970
OSAT@wichita.edu

- D. Visitors with questions regarding the presence or use of Service Animals and Professional Therapy Dogs on University Premises may contact the ADA/504 Coordinator in the [Office of Civil Rights, Title IX & ADA Compliance](#).

Office of Civil Rights, Title IX & ADA Compliance
Lindquist Hall, 208
(316) 978-3186
CTAC@wichita.edu

- E. Students with questions regarding the presence or use of Service or Assistance Animals or Professional Therapy Dogs in the University's Residence Halls may contact the [Housing and Residence Life](#) office.

Housing and Residence Life
Shocker Hall
316-978-3693
housing.wsu@wichita.edu

- F. Requests to hold an event that involves animals on University Premises should be directed to [Rhatigan Student Center Event Services](#) for events at the Rhatigan Student Center, CAC Theater, and Grace Memorial Chapel, or [University Event and Meeting Services](#) for all other University locations.

Rhatigan Student Center Event Services
Rhatigan Student Center
316-978-3475
letsmeet@wichita.edu

University Event and Meeting Services
Hughes Metropolitan Complex
316-978-6915
myevent@wichita.edu

- G. Employees with questions regarding the presence or use of Service Animals in the workplace may contact [Human Resources](#).

Human Resources
Human Resources Center
316-978-3065
totalrewards@wichita.edu

- H. Concerns regarding a determination to exclude or remove a Service or Assistance Animal or a Professional Therapy Dog from University Premises, may be directed to the [Office of Civil Rights, Title IX & ADA Compliance](#).

Office of Civil Rights, Title IX & ADA Compliance
Lindquist Hall, 208
(316) 978-3186
CTAC@wichita.edu

VI. APPLICABLE LAWS AND ADDITIONAL RESOURCES

- A. [Kansas White Cane Law, K.S.A. § 39-1101, et seq.](#)
- B. [Americans with Disabilities Act, 42 U.S.C.A. § 12101, et seq.](#)
- C. [Fair Housing Act, 42 U.S.C. § 3601, et seq.](#)
- D. [ADA Regulations, 28 C.F.R. § 35.104](#)
- E. [ADA Regulations, 28 C.F.R. § 35.106](#)
- F. [WSU Policy 8.10 / Students with Disabilities](#)
- G. [Housing Accommodations Webpage](#)

VII. REVISION DATES

- A. [INSERT PET APPROVED DATE]



Policies and Procedures

11.23 / ANIMALS ON ~~CAMPUS~~UNIVERSITY PREMISES

I. INITIATING AUTHORITY

A. The Office of Student Accommodations and Testing, University Police Department, and Facilities Services serve as the initiating authorities for this policy.

II. PURPOSE

A. The purpose of this ~~statement~~policy is to set forth ~~University policy with regard to the requirements and limitations regarding the presence of animals on campus.~~University Premises.

~~II. PREAMBLE~~

III. POLICY

A. **Animals Covered by this Policy.** The rules and requirements for having an animal on University ~~has the responsibility~~Premises will depend on which category an animal falls within (some animals may fall within more than one category): (1) Service Animals, (2) Professional Therapy Dogs, (3) Assistance Animals, (4) Pets, (5) Animals in Research and Approved Academic Programs, and (6) Wild Animals.

B. **Service Animals**

1. **Defined.** A Service Animal is regulated by federal law and only includes dogs and miniature horses who meet the service-animal qualifications. Service Animals are specially trained to do work or perform tasks for the benefit of an individual with a Disability including a physical, sensory, psychiatric, intellectual, or other mental Disability. The work or tasks performed by a Service Animal must be directly related to the individual's Disability.

2. **Examples of Work and Tasks Performed by Service Animals.** Examples of work or tasks that a Service Animal is trained to do may include, but are not limited to, assisting individuals who are blind or have low vision with navigation and other tasks, alerting individuals who are deaf or hard of hearing to the presence of people or sounds, providing non-violent protection or rescue work, pulling a wheelchair, assisting an individual during a seizure, alerting individuals to the presence of allergens, retrieving items such as medicine or the telephone, providing physical support and assistance with balance and stability to individuals with mobility disabilities, and helping persons with psychiatric and neurological

disabilities by preventing or interrupting impulsive or destructive behaviors. The crime deterrent effects of an animal's presence and the provision of emotional support, well-being, comfort, or companionship do not constitute work or tasks for the purposes of this definition.

3. **Service Animals Permitted Locations.** The University permits the use of a Service Animal by an individual with a Disability on or in all University Premises, subject to the requirements and limitations of this policy.

4. **Service Animals in Training.** Dogs that are in training to become Service Animals shall be treated as Service Animals while on University Premises, so long as they are in the company of a professional trainer.

5. **Leash or Harness Required.** Service Animals must be leashed or harnessed at all times while on University Premises unless:

a) The Handler is unable to leash or harness the Service Animal because of a Disability to use a leash or harness, or the use of a leash or harness would interfere with the Service Animal's safe, effective performance of work or tasks, in which case the Service Animal must be otherwise under the Handler's control (e.g., voice control, signals, or other effective means); or

b) The animal is securely located in the Handler's dorm, suite, or apartment within a University Residence Hall.

6. **Limitations.** Service Animals may be excluded from University Premises if the animal:

a) Is not housebroken;

b) Is out of control and the Handler does not take effective action to control it; or

c) Would fundamentally alter the nature of a program or activity.

7. **Status Inquiries**

a) **Service Animal.** The Handler of a Service Animal on University Premises shall not be required to provide a safe and healthy learning environment. The uncontrolled and unsupervised presence of proof that the animal is trained or certified as a Service Animal or to provide information regarding the individual's Disability. However, if it is not readily apparent, the Handler of a Service Animal on

University Premises may be asked whether the animal is required for a Disability and what tasks the animal performs.

b) **Service Animal in Training.** If the Handler of a dog indicates that the dog is in training to become a Service Animal, the Handler may be asked to produce an identification card provided by a recognized training center that identifies the Handler as a professional trainer, in accordance with KSA 39-1111.

8. **Care or Supervision.** The University is not responsible for the care or supervision of a Service Animal.

C. Professional Therapy Dogs

1. **Defined.** Professional therapy dogs are dogs that are selected, trained and tested to provide specific physical or therapeutic functions, under the direction and control of a Qualified Dog Handler who works with the dog as a team, and as a part of the Qualified Dog Handler's occupation or profession. Such dogs, with their Qualified Dog Handlers, perform such functions in institutional settings, community-based group settings, or when providing services to specific persons who have disabilities. Dogs, certified or not, which are used by volunteers for pet visitation therapy do not qualify as Professional Therapy Dogs.

2. **Professional Therapy Dogs Permitted Locations.** Professional Therapy Dogs accompanied by their Qualified Dog Handler shall be permitted on or in all University Premises, subject to the requirements and limitations of this policy.

3. **Status Inquiries.** The Handler of a Professional Therapy Dog on University Premises shall not be required to provide proof that the animal is trained or certified as a Professional Therapy Dog. However, if the Handler of a dog indicates that the dog is a Professional Therapy Dog, the Handler may be required to provide documentation showing that they are a Qualified Dog Handler in accordance with KSA 39-1111.

4. **Additional Requirements and Limitations.** Professional Therapy Dogs shall be treated as Service Animals for purposes of applying Sections III.B.4-6 of this policy.

D. Assistance Animals

1. **Defined.** Assistance Animals are domestic animals ~~on-campus~~ ~~compromises that environment~~ that work, assist and/or perform tasks and

services, including providing emotional support, that alleviate or improve the symptoms of a person with a Disability who is residing in a University Residence Hall. An Assistance Animal can include a dog, cat, or any other type of companion animal, and does not need to be trained to perform a service.

2. Examples of Work and Tasks Performed by Assistance Animals.

Examples of assistance and tasks performed by Assistance Animals may include a dog or a cat who alleviates a person’s stress-induced pain, a bird who alerts their hard-of-hearing companion when someone has come to the door, or a cat who can detect and alerts their companion of oncoming seizures.

3. Assistance Animals Inside University Buildings. Assistance Animals are not permitted inside University buildings, except for the University’s Residence Halls with prior approval by the Office of Student Accommodations and Testing in coordination with the Housing and Residence Life office.

4. Assistance Animals Permitted Outdoors. With the exception of venues where an organized athletic event is being held, Assistance Animals are generally permitted at outdoor locations on University Premises.

5. Leash or Harness for Assistance Animals. Assistance Animals must be leashed or harnessed at all times while on University Premises unless the Assistance Animal is securely located in the Handler’s room, suite, or apartment within a University Residence Hall.

6. Limitations. Assistance Animals may be excluded from University Premises if permitting the animal: _____

a) Would impose an undue financial and administrative burden on the University;

b) Would fundamentally alter the essential nature of the University’s housing operations; or

c) Would pose a direct threat to the health or safety of others or result in substantial physical damage to the property of others that cannot be eliminated or significantly reduced by a reasonable accommodation.

7. Status Inquiries. The Handler of an Assistance Animal may be required to produce a letter from a medical doctor or therapist confirming the

Handler has a Disability and explaining how the animal provides assistance with the Disability and/or improves its symptoms.

E. **Pets**

1. **Defined.** A domestic animal that is commonly kept by humans as a pet.
2. **Pets Inside University Buildings.** With the exception of the following, Pets are not permitted inside University buildings:
 - a) **Pets that are also Service Animals and/or Professional Therapy Dogs are permitted inside all University buildings, subject to the requirements and limitations of this policy;**
 - b) **Pets that are also Assistance Animals and non-dangerous fish are permitted inside the University Residence Halls, subject to the requirements and limitations of this policy; and**
 - c) **The Pets of Residence Life Coordinators are permitted inside the University Residence Hall where the Residence Life Coordinator lives.**
3. **Pets Permitted Outdoors.** With the exception of venues where an organized athletic event is being held, Pets are generally permitted outdoors on University Premises as long as they:
 - a) **Are properly leashed, caged, or restrained;**
 - b) **Do not pose a threat to the health, safety, or property of others;**
 - c) **Are under the control of the Handler; and**
 - d) **Do not pose a public nuisance.**
4. **University Employees.** Employees are not permitted to bring a Pet to work with them, unless the animal is a Service Animal assisting the Employee with a Disability.
5. **University President's Residence.** Animals kept, maintained, or cared for by the President are permitted in the President's personal residence or grounds surrounding the President's residence.
6. **Removal of Pets.** The University may, in its sole discretion, remove any Pet that does not otherwise qualify as a Service Animal or Assistance Animal, from any University Premises if the Pet is not in compliance with this Policy.

F. Animals in Research and Approved Academic Programs

- 1. Research Animals.** Research Animals are animals used in authorized research projects or experiments by the University. Research Animals may be permitted inside buildings on University Premises, subject to prior approval of the University’s Institutional Animal Care and Use Committee, and in accordance with Policy 9.18 / Animal Use and Policy 10.01 / Environmental Health and Safety Guidelines.
- 2. Approved Academic Programs.** Animals used as part of an academic program may be permitted inside buildings on University Premises, subject to prior approval of appropriate Leadership.

G. Wild Animals. With the exception of wild animals that exist on University Premises because that is their natural habitat, wild animals are not permitted on University Premises. Concerns regarding the management or removal of a wild animal should be submitted to Facilities Services through a Work Order Request. In the case of an emergency, individuals should contact the University Police Department.

H. General Responsibilities of Care

- 1.** For purposes of this subsection H, all references to “animal” shall include all types of animals, including, without limitation, Service Animals, Professional Therapy Dogs, Assistance Animals, and Pets.
- 2.** Handlers are responsible for the control and care of their animals at all times while on University Premises, including ensuring the immediate clean-up and proper disposal of all animal waste.
- 3.** Animals shall not be tied or secured to trees, posts, shrubs, or otherwise left unattended, or at-large. A control agency may be called to remove or impound unattended or at-large animals.
- 4.** Handlers of an animal may be charged for any damage caused by such animal brought onto University Premises, including any costs associated with damage to University property caused by the animal, regardless of whether it is attended, unattended, or at-large.
- 5.** Handlers of an animal must comply with all applicable laws and regulations, including vaccination, licensure, animal health and leash laws, as well as all applicable University policies, procedures, or rules, including Residence Hall rules.

IV. DEFINITIONS

A. For the purpose of this policy only, the following definitions shall apply:

1. **Disability:** A disability that is legally recognized under the federal law applicable to the circumstance.
2. **Employee:** An individual who provides services to the University on a regular basis in exchange for compensation and receives a W-2 for such services. ~~This policy is intended to provide guidance regarding the presence of such animals on the campus of~~ includes temporary and part-time Employees.
3. **Leadership:** University Department Chairs, Directors, Deans or any other individual designated by the University with authority to supervise an Employee.
4. **Handler:** An individual who owns or who is responsible for the care, custody or control of the animal on University Premises.
5. **Qualified Dog Handler:** A Handler that is identified as the Qualified Dog Handler of a Professional Therapy Dog by the training facility, school or trainer who trained the Professional Therapy Dog.
6. **University:** Wichita State University, ~~including the West Campus, South Campus, Old Town and~~.
7. **University Premises:** University Premises includes University owned land, buildings and vehicles; buildings and land leased by the University from an affiliated corporation or a third party; and any other property controlled by the University that is set forth by agreement that the University may restrict access. University Premises may change from time to time, but they are designated annually in the University's Annual Security Report and on its website here.
8. **University Residence Halls:** University Residence Halls include Shocker Hall, The Suites, and The Flats.

V. INFORMATION AND APPEALS

A. General questions or complaints regarding animals on University Premises should be directed to the University Police Department.

Wichita State University Police Department
Police Department Building

316-978-3450
police@wichita.edu

- B. Concerns regarding management or the removal of a wild animal may be directed to Facilities Services.

Facilities Services
Gaddis Physical Plant Complex
(316) 978-3444
Work Order Request

- C. Students with questions regarding the presence or use of Service Animals and Professional Therapy Dogs on University Premises may contact the Office of Student Accommodations and Testing.

Office of Student Accommodations and Testing
Grace Wilkie Hall, Room 203
(316) 978-6970
OSAT@wichita.edu

- D. Visitors with questions regarding the presence or use of Service Animals and Professional Therapy Dogs on University Premises may contact the ADA/504 Coordinator in the Office of Civil Rights, Title IX & ADA Compliance.

Office of Civil Rights, Title IX & ADA Compliance
Lindquist Hall, 208
(316) 978-3186
CTAC@wichita.edu

- E. Students with questions regarding the presence or use of Service or Assistance Animals or Professional Therapy Dogs in the University's Residence Halls may contact the Housing and Residence Life office.

Housing and Residence Life
Shocker Hall
316-978-3693
housing.wsu@wichita.edu

- F. Requests to hold an event that involves animals on University Premises should be directed to Rhatigan Student Center Event Services for events at the Rhatigan Student Center, CAC Theater, and Grace Memorial Chapel, or University Event and Meeting Services for all other University locations.

Rhatigan Student Center Event Services
Rhatigan Student Center

316-978-3475
letsmeet@wichita.edu

University Event and Meeting Services
Hughes Metropolitan Complex-

316-978-6915
myevent@wichita.edu

G. Employees with questions regarding the presence or use of Service Animals in the workplace may contact Human Resources.

Human Resources
Human Resources Center
316-978-3065
totalrewards@wichita.edu

H. Concerns regarding a determination to exclude or remove a Service or Assistance Animal or a Professional Therapy Dog from University Premises, may be directed to the Office of Civil Rights, Title IX & ADA Compliance.

Office of Civil Rights, Title IX & ADA Compliance
Lindquist Hall, 208
(316) 978-3186
CTAC@wichita.edu

VI. APPLICABLE LAWS AND ADDITIONAL RESOURCES

- A. Kansas White Cane Law, K.S.A. § 39-1101, et seq.
- B. Americans with Disabilities Act, 42 U.S.C.A. § 12101, et seq.
- C. Fair Housing Act, 42 U.S.C. § 3601, et seq.
- D. ADA Regulations, 28 C.F.R. § 35.104
- E. ADA Regulations, 28 C.F.R. § 35.106
- F. WSU Policy 8.10 / Students with Disabilities
- G. Housing Accommodations Webpage

VII. REVISION DATES

- A. [INSERT PET APPROVED DATE]

~~III.I. POLICY~~

- ~~A. All domestic animals on University property, including athletic fields, playing fields and intramural areas, must be leashed and under personal control of the owner at all times. Animals are not to be tied to or secured to trees, posts, shrubs and/or left unattended. Each owner is responsible for his/her animal, including clean up.~~
- ~~B. To protect public health and safety, animals are not permitted in University buildings, subject to the following exceptions:
 - ~~1. Animals qualified as guide dogs, service dogs, assistance dogs or professional therapy dogs pursuant to the requirements of Article 11 of Chapter 39 of the Kansas Statutes Annotated;~~
 - ~~2. Animals used for authorized research projects or experiments;~~
 - ~~3. Animals used as part of an academic program; and/or~~
 - ~~4. Animals kept and maintained by the President in the President's personal residence on campus.~~~~
- ~~C. All animals on campus must have current vaccinations evidenced by a tag on the animal or a vaccination certificate in the immediate possession of the owner.~~
- ~~D. A control agency will be called to remove and impound unattended or at large animals.~~

~~IV. IMPLEMENTATION~~

~~This policy shall be included in the WSU Policies and Procedures Manual and shall be shared with appropriate constituencies of the University.~~

~~The Vice President for Finance and Administration shall have primary responsibility for publication, dissemination and implementation of this University policy.~~