

## Faculty Senate Meeting Minutes

**Monday, March 9, 2020**

3:30 - 5:00 pm, Clinton Hall Room 126

**Senators Present:** Ahmed, Bailey, Billingham, Bowen, Buerge, Bukonda, Castro, Celestin, Decker, Dowling, English, Figy, Granada, Hakansson, Hammond, Harrison, Hill, Hull, Jarman, Lockard, Marble-Flint, Markova, Mirasol, Mozzani, Muthitacharoen, Myose, Navarro, Newman, Nicks, Price, Pulaski, Ross, Schwartz, Smith-Campbell, Solomey, Sternfeld-Dunn, Storrer, Sylvester, Tamtam, Yildirim Zewde

**Absent:** Barut, Bray, Carlson, Jeffres, Kalomo, Lee, Ma, Millar, Popejoy, Small, Weheba

**Excused:** Clawson, Core, Flynn, Moody

### [Attendance 2019-2020](#)

<u>Agenda Item</u>	<u>Process / External Link</u>	<u>Notes and Outcome/Action/Completed</u>
<b>Call to order</b>	3:30 pm	
<b>Informal statements &amp; proposals</b>		Comment was made that the university may be able to reduce cost and help the environment by switching the large SUV's in the university fleet with more economical cars, perhaps with hybrid-electric cars, when the older SUV's are to be replaced; response: this idea will be forwarded to the relevant department
<b>Approval of minutes</b>	<u><a href="#">February 10, 2020 Minutes</a></u>	Moved & seconded, approved unanimously
<b>President's Report</b>	Senate President Jarman	<ul style="list-style-type: none"> <li>• Christine Taylor, Director of Institutional Equity &amp; Compliance, who was scheduled to speak today is out sick – she will be rescheduled to speak at the next Senate meeting               <ul style="list-style-type: none"> <li>○ This allows time for additional questions to be submitted before the next meeting</li> </ul> </li> <li>• Camile Childers, Director of Student Health Services, was introduced and spoke about the university's pandemic preparation efforts (see New Business section below)</li> <li>• University's decision at this time is not to pursue E-verify for all employees, but to remediate I-9's that need to be corrected;               <ul style="list-style-type: none"> <li>○ Question was asked whether E-verify is now completely "off the table"</li> <li>○ Response by Provost Muma: not off the table [if the situation changes], but will notify [the Senate] if moving forward is considered in the future</li> </ul> </li> <li>• Data breach – everyone who was "compromised" will receive a letter               <ul style="list-style-type: none"> <li>○ Comment by Provost Muma: there is no evidence that anyone's data was actually retrieved, but out of an abundance of caution we are contacting individuals who had the potential of their data being retrieved so that they can be vigilant</li> </ul> </li> <li>• There is more e-mail security               <ul style="list-style-type: none"> <li>○ Comment was made that some internal e-mail's were being flagged</li> <li>○ Response by Provost Muma – please report any issues encountered to IT</li> </ul> </li> </ul>
<b>Committee Reports</b>		None
<b>Old Business</b>		None
<b>New Business</b>	Camille Childers, Director of Student Health Services	<ul style="list-style-type: none"> <li>• According to the Kansas Department of Health and Environment (KDHE), there is one presumptive positive case currently in Kansas City – presumptive positive means it is based on local testing with the specimen being sent to the CDC for confirmation</li> </ul>

- What will WSU do? We will follow recommendations from the Health Department
- Current situation is like an “infodemic” – want to respond without causing panic
- WSU has a Pandemic Planning Committee [chaired by Camille] – encourage everyone to take a look at the information on our [WSU] website
- Provost Muma commented that people are also encouraged to read the information on the CDC website and follow the recommendations / guidelines for prevention given there
- Pandemic Planning Committee includes representative from Information Technology Services (ITS) which is testing to see what networking and computer response would look like if the entire university goes to fully online delivery of all coursework and instruction
  - Vice President Shaw’s office has already provided information from Instructional Design & Accessibility (IDA) about online delivery of lectures
  - Students may not have appropriate computer to be able to view online lectures at their home and we want to prepare / support these students
- We work with international students and those going on study abroad, checking which countries are on travel advisories
- Issue of travel recommendations – right now, there are no advisories with regard to domestic travel, but people may want to check if their conference is still being held and also consider if it is still worth going if many participants cancel out of the conference
- With regard to personal travel, we are asking that faculty & staff report their travel plans if they are traveling internationally; this will allow us to facilitate 14 day quarantine if such a requirement comes into play
- It is currently cold and flu season so people should be taking precautions by frequently washing their hand, not touching their nose and mouth, etc.
- Primary symptoms of Coronavirus are fever, dry cough, & shortness of breath – it is a lower respiratory problem
  - Older population and those with existing health issues are more at risk
- If someone comes to the Student Health Center with symptoms, we check other possibilities such as the flu as well as to check their travel history and contact with others; KDHE state lab conducts tests for the Coronavirus if needed

Questions from Senators which were answered by Camille or Provost Muma

- A question was asked what would triggers a decision to cancel in-person classes and move to online classes? Is the decision made by the KDHE? Response – trigger is number of active cases, but not necessarily a predetermined number of cases, the decision is made based on recommendations by the KDHE
- Question/comment was made: would it be a good idea to encourage everyone to try online lecture for a day sometime during the next two weeks so that faculty & students can become used to online delivery [style] for the class? Response by Provost Muma: ITS is currently testing online system, but decision / trigger is not predetermined so we do not want to get ahead [of preparations]
- Comment was made that there is a communication issue, and that it would be helpful if reliable information were disseminated, perhaps several times per week – official guidance

		<p>would be helpful; response – we will send out information at least twice a week, focused on the Coronavirus issue</p> <ul style="list-style-type: none"> <li>• Provost Muma commented that there have been cases where faculty suggested to students with known travel history from problematic regions, asking the student to self-quarantine – this is not the correct procedure; the quarantining requirement must come from the KDHE <ul style="list-style-type: none"> <li>○ Similarly, employees don't have to isolate unless instructed by the KDHE</li> </ul> </li> <li>• A question was asked regarding lab classes – if only half of the labs were completed before the university switched to online delivery, whether instructors have the latitude to redistribute grading / weight for the lab class; response by Provost Rick – instructors have latitude to make changes when unforeseen circumstances occur (e.g., snow day during finals and class cancelled due to Presidential funeral have occurred in the past)</li> <li>• Question was asked whether testing done by the KDHE incurs a cost to the individual; response – there is no cost, but specific criteria must be met [e.g., travel or contact with someone who is positive and symptoms being present] before the KDHE will test</li> <li>• A comment was made that sometimes there is no soap in the restrooms; response – need to report this to physical plant and they will respond to the request</li> <li>• A question was asked whether it would be possible to spray / disinfect study areas; Provost Muma's response – it is difficult to clean everywhere, recommendation is more frequent hand washing</li> <li>• A faculty member commented that he carried wipes during his recent air travel, and wiped seat buckle, seat rest, and tray</li> <li>• Comment by Camille: don't waste money on N95 mask unless it is the appropriate size as the mask must fit properly in order for it to work; masks worn by the [non-medical] public are meant to be worn by those who may be sick to prevent their coughing from spreading</li> <li>• Final comment by Camille: current situation is not desirable, but at least it has heightened awareness about disease prevention</li> <li>• Provost Muma and the Senate thanked Camile for her work</li> </ul>
	Senate Elections	<ul style="list-style-type: none"> <li>• There are several Senator slots opening up for election in each college, some for specific departments while others are determined by faculty from the entire college <ul style="list-style-type: none"> <li>○ Upcoming open slots by college: 3 in Applied Studies, 3 in Business, 3 in Engineering, 3 in Fine Arts, 2 in Health Professions, 2 in LAS/Humanities, 3 in LAS/Math-Natural Sciences, 3 in LAS/Social Sciences, and 1 in Libraries</li> <li>○ There are also 2 at large seats determined by faculty from the entire university</li> <li>○ Senate website lists the categories [whether it is specific to a particular department] and term of office</li> </ul> </li> <li>• Encourage colleagues to be involved; individuals can self nominate; if nominated by a colleague, the individual will be contacted to see if they are willing to run</li> <li>• Nominations are open until the end of March</li> <li>• Elections will be in (early) April</li> </ul>
	Task Force Updates	<ul style="list-style-type: none"> <li>• Campus in Mexico: group met twice; general view is the need to be cautious before moving forward; some big name [American] universities already have campuses nearby (within an</li> </ul>

		<p>hour's drive); reached out to one of these universities – the impression is that it can be a money maker that can feed students into other overseas campuses of that university, but not necessarily the main campus in the U.S.; perhaps we may be able to draw local students [in Mexico] because of the strong Aerospace Engineering ranking at WSU</p> <ul style="list-style-type: none"> <li>• WSU foundation &amp; alumni relations: consider combining the two; other universities that have combined the two are being contacted to try and find out the pro's and con's of combining</li> <li>• Community &amp; diversity: one subgroup is focused on inclusion of faculty; another is focused on student diversity; and a third subgroup is focused on campus signage to provide a story [about diversity on campus]</li> <li>• Communication &amp; transparency: students want to know where their tuition &amp; fees go while people in the community may be wondering whether their tax dollars are going to build a hotel [or other private businesses] on the innovation campus</li> <li>• Any questions or thoughts, please reach out to these Task Forces</li> </ul>
<b>As May Arise</b>		<ul style="list-style-type: none"> <li>• Comment was made regarding Latex accessibility issue: Senator Hammond is spearheading this issue for the Math department</li> </ul>
<b>Adjournment</b>	4:30 pm	

**Next Senate Meeting: April 13, 3:30 - 5:00 pm, Clinton Hall Room 126**