**Undergraduate English Survey for 2009-2010 Assessment**

Colleagues: Please take a moment to complete the following survey of the out-of-class essays assigned in your undergraduate English class. This survey is required for our departmental assessment.

Key to scale:

* 1-6: Inadequate
* 7-8: Adequate
* 9-10: Exceeds expectations

The essay shows that the student can identify and distinguish among genres and sub-genres and discuss their basic characteristics using appropriate terminology.

1 2 3 4 5 6 7 8 9 10

The essay shows that the student can identify and discuss, in appropriate terms, strategies that writers use, including various types of structure and different types of figurative language, in their efforts to manipulate the responses of readers.

1 2 3 4 5 6 7 8 9 10

The essay shows that the student can read and discuss literary texts—even ones with which they are unfamiliar—in terms of plot, setting, characterization, and style, using the appropriate vocabulary.

1 2 3 4 5 6 7 8 9 10

The essay shows that the student can recognize the way in which a particular literary text reflects the preoccupations—literary, psychological, social, political, etc.—of the author who wrote it and the age at which it was written.

1 2 3 4 5 6 7 8 9 10

The essay expresses a clear thesis about a literary work that is supported by appropriate details from that work.

1 2 3 4 5 6 7 8 9 10

The essay uses pertinent quotations from a work and, where necessary, paraphrases passages from that work.

1 2 3 4 5 6 7 8 9 10

The essay has an organization which supports the central idea and moves the reader through the text easily, as well as an interesting introduction, satisfying conclusion, effective transitions, and natural and appropriate paragraphing.

1 2 3 4 5 6 7 8 9 10

The essay displays sentence fluency and sophistication, with sentences that vary in structure and length according to a pattern which clearly connects the form with the content.

1 2 3 4 5 6 7 8 9 10

The essay displays a command of grammar and punctuation conventions, using a wide range of standard writing conventions.

1 2 3 4 5 6 7 8 9 10

30 April 2010

To: English department colleagues

From: Jean Griffith, Undergraduate Coordinator

Re: 2009-2010 Year Assessment

Dear Colleagues,

Our department’s current assessment plan calls for 3 different types of evaluation, each of which is to be completed every three years. This year, we are to employ what the assessment plan calls method #1, a survey of research papers completed in undergraduate classes required for the major. As you are currently teaching such a class, I ask you to complete a copy of the enclosed survey for each student in your class who has completed an out-of-class essay. The name of the student and the final grade the student received in the class should not be included in your survey.

If you did not assign out-of-class research essays, please let me know. Otherwise, please return the enclosed surveys in this envelop to my departmental mailbox at the same time that you report final grades for the semester.

Many thanks,

Jean