[Instructor name

Office Hours

Email

Office Location]

English 850: Directed Reading with [student name]

**Course Description:**

For graduate students who want to pursue special research in areas not normally covered in coursework. A directed reading prospectus must be approved by the directing faculty and the graduate coordinator before registering.

[Fill-in any subject matter of course]

**Tentative Bibliography:**

[Fill-in any primary and secondary reading you plan on exploring]

**Grading Scale:**

WSU uses a +/- grading scale for final grades and to calculate grade point averages. In this class, grades are assigned according to the following:

[Fill-in professor’s grading scale]

**Assignments/Method of Evaluation:**

[List and briefly describe methods of evaluation, including grade value and rough due dates. Cross reference appropriate assignments to the measurable student outcomes below]

**Measurable Student Outcomes:**

At the completion of this course, the student will have:

* Outcome One: Identified a topic for study in consultation with the instructor
* Outcome Two: Reviewed appropriate resources, e.g., readings, appropriate to the topic
* Outcome Three: Evaluated the [topic] in terms of its relevance to the discipline
* Outcome Four: Engaged in assessment covering the topic to assure competency in topic area

**Tentative Schedule:**

[Fill-in brief schedule here, including information on planned meetings (weekly, bi-weekly, etc), due dates for assignments, reading schedule if you have it]

**Important Academic Dates:**

For \_\_\_\_\_semester 20\_\_, classes begin \_\_\_\_\_, \_\_\_\_\_ 20\_\_, and end \_\_\_\_, \_\_\_\_, 20\_\_. The last date to drop a class and receive a W (withdrawn) instead of F (failed) is \_\_\_\_, 20\_\_. There are no classes on \_\_\_\_\_, 20\_\_. The final exam period is \_\_\_\_\_, 20\_\_.

**Definition of a Credit Hour:**

Success in this 3 credit hour course is based on the expectation that students will spend, for each unit of credit, a minimum of 45 hours over the length of the course (normally 3 hours per unit per week with 1 of the hours used for lecture) for instruction and preparation/studying or course related activities for a total of 135 hours.

**How to use this syllabus:**

This syllabus provides you with information specific to this course, and it also provides information about important university policies. This document should be viewed as a course overview; it is not a contract and is subject to change as the semester evolves

**Academic Honesty:**

Students are responsible for knowing and following the Student Code of Conduct <http://webs.wichita.edu/inaudit/ch8_05.htm>and the Student Academic Honesty policy [http://webs.wichita.edu/inaudit/ch2\_17.htm.](http://webs.wichita.edu/inaudit/ch2_17.htm)

# Disabilities:

If you have a physical, psychiatric/emotional, or learning disability that may impact on your ability to carry out assigned course work, I encourage you to contact the Office of Disability Services (DS). The office is located in Grace Wilkie Annex, room 150, (316) 978-3309 (voice/tty) (316-854-3032 videophone). DS will review your concerns and determine, with you, what academic accommodations are necessary and appropriate for you. All information and documentation of your disability is confidential and will not be released by DS without your written permission.

# Counseling & Testing:

The WSU Counseling & Testing Center provides professional counseling services to students, faculty and staff; administers tests and offers test preparation workshops; and presents programs on topics promoting personal and professional growth. Services are low cost and confidential. They are located in room 320 of Grace Wilkie Hall, and their phone number is (316) 978-3440. The Counseling & Testing Center is open on all days that the University is officially open. If you have a mental health emergency during the times that the Counseling & Testing Center is not open, please call COMCARE Crisis Services at (316) 660-7500.

# Diversity and Inclusivity:

Wichita State University is committed to being an inclusive campus that reflects the evolving diversity of society. To further this goal, WSU does not discriminate in its programs and activities on the basis of race, religion, color, national origin, gender, age, sexual orientation, gender identity, gender expression, marital status, political affiliation, status as a veteran, genetic information or disability. The following person has been designated to handle inquiries regarding nondiscrimination policies: Executive Director, Office of Equal Employment Opportunity, Wichita State University, 1845 Fairmount, Wichita KS 67260-0138; telephone (316) 978-3186.

# Intellectual Property:

Wichita State University students are subject to Board of Regents and University policies (see <http://webs.wichita.edu/inaudit/ch9_10.htm>) regarding intellectual property rights. Any questions regarding these rights and any disputes that arise under these policies will be resolved by the President of the University, or the President’s designee, and such decision will constitute the final decision.

# Shocker Alert System:

Get the emergency information you need instantly and effortlessly! With the Shocker Alert System, we will contact you by email the moment there is an emergency or weather alert that affects the campus. Sign up at [www.wichita.edu/alert.](http://www.wichita.edu/alert)