***General Education Committee Meeting***

***Minutes 3-25-2024***

***Members in Attendance***: Brett Bruner, Samantha Corcoran, Gina Crabtree, Natalie Delacruz, Kimberly Engber (Honors representative), Sally Fiscus, Linnea Glenmaye, Julie Henderson, Brittany Lockard (Chair), Josh Mallard (Student Rep),Matt Muether, Angie Paul, , Sandy Sipes, and Jan Wolcutt.

***Absent***: Carolyn Shaw

***WELCOME*:** Brittany Lockard started the meeting at 12:30.

***COURSE PROPOSAL REVIEW***

The committee moved the course proposal review to the beginning of the meeting to accommodate our guest, Clay Stoldt, from Applied Studies.

* ***FYAS 102A: From Para to Pro: Finding Success as a Teacher through Mentoring and Self-Care:*** The committee noted that it looked like a great course for students outside CAS, but the title makes it sound as if the class is only for students who are going to be teachers, Clay clarified that the intent to make it available for all students. The first part of the title, “from Para to Pro,” may be off-putting to students who are not planning to be teachers.

It was moved and seconded to approve this course with the following stipulations: The syllabus should include points for all the assignments and the total number of points and (2) The title should be changed to indicate that non-teachers can take it. Approved 8-1-0

* ***FYSP 102B: The Shocker Way***

It was moved and seconded to approve this first year seminar. Approved: 9-0-0.

***APPROVAL OF MINUTES FROM 2-26-24 MEETING*:**

It was moved and seconded to approve the minutes from February 26. Approved 9-0-0.

***UPDATES FROM LINNEA RE GEN ED IMPLEMENTATION***

* The General Education Council is going to develop a procedures document to guide the council in developing its procedures. The council will develop an appeals process for students who may disagree with how a course is counted, or any other issues, and for institutions who may disagree with some part of the process. WSU already has an appeal process for transfer students and a process for institutional appeals. WSU will most likely update these existing procedures. The council may also develop a calendar for how and when appeals should be heard and processed.

***FACULTY SENATE REPORT***

* + - * Brett Bruner provided a written report that is available in this week’s folder, and in general files (Reports ® Report to the Senate 2023-2024). The report contains results from the Spring and Fall 2023 survey on how FYI courses contributed to student development and how a course meets Gen Ed desired outcomes. Brett is planning to implement some technology to try to get more students to complete the survey. Some instructors give extra credit for completing CES surveys. Some committee members noted that some of the questions on the survey don’t really apply to some courses. To address this issue, it may be possible for instructors to add questions like it is done for CES (course evaluations). Our student rep mentioned that the response rate might be affected by how the students receive the email since many students don’t check certain types of emails from WSU.
      * Angie may want to include how many classes the library provided on using the library, how many times library staff spoke to classes, and how many times people utilized the tutorials.
      * Brittany will attempt to get a draft to Linnea by April 4.

***GEN ED SUBCOMMITTEE UPDATES***

* The Gen Ed committee has a subcommittee group in Teams with fact finding reports from the subcommittee, for interested parties. The path to these reports is: Gen Ed Team → Gen Ed Subcommittee (left side) → Files (top). [https://teams.microsoft.com/\_#/school/conversations/General?threadId=19:qtVBGl-sGS4Qvoxs79cSx3Vc9xN7i4mHR47Y1sArIB41@thread.tacv2&ctx=channel](https://nam04.safelinks.protection.outlook.com/?url=https%3A%2F%2Fteams.microsoft.com%2F_%23%2Fschool%2Fconversations%2FGeneral%3FthreadId%3D19%3AqtVBGl-sGS4Qvoxs79cSx3Vc9xN7i4mHR47Y1sArIB41%40thread.tacv2%26ctx%3Dchannel&data=05%7C01%7Cjan.wolcutt%40wichita.edu%7Cadf9f8f76fb04ed67e1e08dbb0a75b94%7Ce05b6b3f19804b248637580771f44dee%7C1%7C0%7C638298005071842154%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=3ud%2F4gx%2Bycl6fnXAMeDBv%2Be8PrBA4x%2B6rB8wAo4kng8%3D&reserved=0)

***AS MAY ARISE***

* No additional issues.

***NEXT MEETING***

* + - * The next meeting will be on April 8th. Dr. Ashlie Jack will talk about University Assessment at this meeting.

***ADJOURNMENT***

The meeting ended at 1:29 pm.