

# General Education Committee Meeting

## Minutes for April 22, 2019

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**Present:** Shirlene Small (SS), Linnea GlenMaye (LGM), Roy Myose (RM), Rannfrid Thelle (RT), Mathew Muether (MM), Amy Drassen-Ham (ADH), Gina Crabtree (GC), Steve Oare (SO) Kathy Delker (KD)

**Not Present:** Becky Nordyke (BN), Aaron Rife (AR)

- Welcome by the committee chair – Shirlene Small
- Approval of minutes from 4-8-19 meeting
  - Minutes approved.
- No CCs this week.
  - Discussion was raised regarding the CIM system and email notification.
- Discussion regarding the second read of the proposal to the faculty Senate of the First Year Seminar (FYS) program design.
  - SS: There were still some concerns regarding staffing and availability to teach FYS courses by smaller departments. Additionally the topic concerning funding and budget was once again addressed.
  - SS: Second read of the FYS proposal was conducted during the faculty senate meeting on 4/8/2019
  - SS: The motion for the FYS proposal was voted on and passed 19-10 on 4/8/2019
  - SS: discussed the Town Hall Meetings and thanked the committee members who attended to support the FYS proposal.
    - One-pager was developed on the talking/key points for the town hall meeting to encourage faculty support for the motion.
  - Nomination for 2019-2020 Committee Chair was held - Shirlene Small was unanimously reelected to remain the Committee Chair
  - SS: Addressed the concerns regarding the process for committee member replacement by ADH and RM. There is no additional action to be taken committee members who were nominated by their department to fill the role of an elected member can complete the term with no further action needed.
  - GC: Comments/Information – Registrar's Office
    - LGM raised a question regarding the CIM system and email notification.
    - It was decided that the Committee Chair will add the CCF's to the agenda
- On- going Business:
  - SS: Requested that committee members attend the General Faculty Assembly to show support for the FYS motion.

- Comments/Information – Registrar's Office
- As may arise
  - Nothing arose.
- Set next meeting dates – May 13
  - SS: May 13 meeting will be conducted via email if new information is presented
- Adjourn
  - Approved.