General Education Committee Meeting

Minutes for August 24, 2020

* **Present**: Rannfrid Thelle (RT), Mathew Muether (MM), Linnea Glenmaye (LG), Maria Sclafani (MS), Brittany Lockard (BL), Greg Novacek (GN), Gina Crabtree (GC), Sally Fiscus (SF), Lydia Santiago (LS)
* Meeting called to order at 12:30 pm on ZOOM video conference.
* Welcome by the Chair – Rannfrid Thelle
* Registrar’s Office Report
	+ Request for Fall CIM Training has been made to IT.
		- **Action Item:** Details will be forward as they become available.
	+ New workflow roles will be updated as needed.
		- **Action Item**: Committee members should notify Michele Hatten of new appointments.
	+ CIM Courses can be searched for most recent document/syllabus examples.
		- **Action Item**: We can have a tutorial/demo once empty committee spots are filled.
	+ MS: Are FYS courses connected to specific faculty members?
		- Yes. Aaron can provide additional detail.
		- LG – They are college level courses.
* Discussion of “General Education Committee Review of Student Learning Outcomes, AY 2019-2020"
	+ LG – Updated document with missing data from David Wright that was held up last semester.
	+ **Action Item** – MS will ask Ginger Williams about the library literacy results to get more accurate information on how they are generated.
	+ Discussion on Student Learning Performance and any relevant committee recommendations.
		- Q (LG): Is this assessment “proper” for the new GenEd structure? This is the charge of the assessment committee but we can give feedback.
		- RT – We could hold our recommendation until data from 2020 is made available.
		- RT – The University assessment committee is putting together a data assessment training.
			* RT has been invited. **Action Item**: RT will send the details to the committee to see who else would like to participate.
				+ MM, MS volunteered to attend.
	+ **Motion to accepted updated report and forward report with no additional recommendations to University Assessment Committee passes unanimously.**
* As may arise
	+ MM - Do we want ZOOM meetings recorded?
		- **Action items:** We will revisit once the full committee is filled.
	+ MM - Minutes and meeting document are being shared via OneDrive.
		- A link was sent to the committee.
* Meeting calendar for Fall 2020
	+ Next Meeting – Sept 14, 2020
* Meeting Adjourns at 1:20 pm.