

PAPER COMMUNICATION REQUEST FORM



FINANCIAL AID AND SCHOLARSHIPS

Student's Name (Last, First, MI) _____ myWSU ID _____

INSTRUCTIONS >>>

The WSU Office of Financial Aid policy is to send all communications to the student's WSU email address. This email communication will direct the student to a secure website to view information regarding any documents needed to complete their financial aid application and/or notify the student of their awards for the academic year.

If you would prefer paper communication with our office, complete this form and return it to the WSU Office of Financial Aid & Scholarships. Once received, all future communications pertaining to award notices and requests for documents will be sent via paper format only.

Please read and initial the following:

_____ I request that future communications regarding my financial aid application status and award notifications be sent to my mailing address through the U.S. Postal Service instead of electronically through the WSU email/website system.

_____ I understand that it is my responsibility to ensure that my correct mailing address is on file with the WSU Registrar's Office.

_____ I further understand that this authorization applies only to the WSU Office of Financial Aid & Scholarships and will remain in effect throughout my WSU student career or until such a time as I submit a written request to cancel this form

To cancel this form and receive electronic communications, you will need to send a written notice to the WSU Office of Financial Aid and Scholarships at finaid@wichita.edu.

Student's Signature
Typed Signature cannot be accepted

Date

Student's Printed Name