

INSTRUCTION GUIDE FOR NCAMP FORM 168-1 INSPECTION VERIFICATION RECORD

PURPOSE

This form should be completed and signed by the company or laboratory performing the tasks (e.g. panel fabrication and specimen fabrication) and an NCAMP AIR under the following circumstances:

- Inspection and inspection verification on test panels created for a material qualification and/or equivalency program utilizing a material which could be used on an aircraft. The company (typically an aerospace company fabricating test panels) will state that the test panels have been fabricated in accordance with applicable requirements of test plan and material & process specifications. The NCAMP AIR will conduct inspection verification in accordance with the instructions that accompany NCAMP Form 168-10 Request for Inspection Verification. The company and/or NCAMP AIR will document the deviations, if any, in NCAMP Form 168-1. The NCAMP AIR will sign and return NCAMP Form 168-1 to NCAMP.
- 2. Inspection and inspection verification on test specimens (including fastener torque verification when necessary) for a material qualification and/or equivalency which could be utilized on an aircraft. The laboratory will state that the test specimens are in accordance with applicable requirements of test plans. The NCAMP AIR will conduct inspection verification in accordance with the instructions that accompany NCAMP Form 168-10 Request for Inspection Verification. The company and/or NCAMP AIR will document the deviations, if any, in NCAMP Form 168-1. The NCAMP AIR will sign and return NCAMP Form 168-1 to NCAMP.

If certain inspection tasks have been performed by qualified personnel and records of the inspection are available for verification, the AIR may elect to perform verification on the inspection record and need not repeat the entire inspection tasks again, at the sole discretion of the AIR.



INSTRUCTIONS

- 1. List the NCAMP assigned project number along with date of the Request for Inspection Verification, as applicable.
- 2. List the company or test laboratory performing the tasks.
- 3. List the date the inspection began.
- 4. List the date the inspection ended.
- 5. Assign consecutive numbers for each item inspected.
- 6. List the technical name i.e., test panel name, test specimen number, etc..
- 7. List the name or description of the test plan, material and process specifications, and corresponding table reference and test standard.
- 8. List the revision level and date of the test plan or specification described in Block 8.
- 9. List the number of items that were determined satisfactory or unsatisfactory. Do not record individual characteristics. *NOTE:* (An item is a single article or unit containing one or more dimensional characteristics or features.)
- Enter comments in this block that will support any information given in Blocks 8 through 12. i.e., unsatisfactory conditions, corrective actions taken, reference to other item numbers listed, specimen name, type of inspection accomplished, comments, etc...

NOTE: Unsatisfactory conditions are corrected in one of two ways:

Method 1: If action is presented to correct or justify an unsatisfactory condition, the action will be documented in the record as a signature of an Authorized Engineering Representative (after consultation with participating MAB members, if needed). Typically this action will be to use the item as-is or after satisfactory rework. NCAMP keeps an electronic copy of the form for its record and it is included in the NCAMP final report.

Method 2: If the items are not capable of being used as-is, the items deemed unsatisfactory will not be tested and if possible, reworked or new specimens will be used in their place after inspection.



Example 1: Completed NCAMP 168-1 Form for Test Panels Inspection

Rev A

			Fabi	rication NCAMP F	Form 168-10 prov	ided for each p	orogram		
					$ \rightarrow $	1. Project Nun	nber/Requ	est Date:	
Inspection Verification			ication Re	n Record NCAMP Project No MM/DD/YEAR					
Company that fabricated test panels NCAMP Form 168				B-1 Start date for panel inspection				End date for panel inspection	
. Compar	ny/Test Laboratory Designated Test	anel Fabrication NCAMP		3. Beginning	g Date:		4.	Ending Date:	
ompany I	Name , Address Form 168-10. Pro	vided by NCAMP		MM/DD/YE/	AR		MN	I/DD/YEAR	
. Item No.	6. Nomenclature of Item Inspected	7. Test Plan, M&P Specification Corresponding Table Reference		8. Revision and Date	9. No. of Items Determined		10.	Comments	
NO.		Standard	and rest	Date	SAT. UNSAT.			_	
I.	Reviewed NCAMP's test document	NTP XXXXEX Designated test	t plan no. N	- IM/DD/YEAR	1		Pro	ovided by NCAMP	
П	Reviewed NCAMP Form 168-10 RIV	NCAMP Form 168-10	N	IM/DD/YEAR	1		Te	st Panels – FOR TEST ONLY	
1	NTPXXXXEX-XXX-XXX-WT-X-XX1-	NTP XXXXEX, Appendix 2	N	IM/DD/YEAR	1				
2	NTPXXXXEX-XXX-XXX-WT-X-XX2-	NTP XXXXEX, Appendix 2	N	- IM/DD/YEAR	1				
3	NTPXXXXEX-XXX-XXX-WC-X-XX1-	NTP XXXXEX, Appendix 2	N	- IM/DD/YEAR		1	U	ER Disposition required: sed second roll of material to anufacture panel	
4	NTPXXXXEX-XXX-XXX-WC-X-XX2-	NTP XXXXEX, Appendix 2	N	- IM/DD/YEAR	1			\	
5	NTPXXXXEX-XXX-XXX-XXX-FT-X-XX1-1	NTP XXXXEX, Appendix 2	N	- IM/DD/YEAR	1			Add a note for AER disposition if the	
6	NTPXXXXEX-XXX-XXX-XXX-FT-X-XX2-1	NTP XXXXEX, Appendix 2	N	- IM/DD/YEAR	1			is any UNSAT. (Panel fabrication which deviated fro	
7	NTPXXXXEX-XXX-XXX-XXX-FC-X-XX1-1	NTP XXXXEX, Appendix 2	N	- IM/DD/YEAR	1			NCAMP Process Specification and/	
8	NTPXXXXEX-XXX-XXX-XXX-FC-X-XX2-1	NTP XXXXEX, Appendix 2	N	- IM/DD/YEAR	1			NCAMP Test Plan)	
9	NTPXXXXEX-XXX-XXX-IPS-X-XX1-	NTP XXXXEX, Appendix 2	N	- IM/DD/YEAR	1				
10	NTPXXXXEX-XXX-XXX-IPS-X-XX2-	NTP XXXXEX, Appendix 2	N	- IM/DD/YEAR	1				
11	NTPXXXXEX-XXX-XXX-SBS-X-XX1	1 NTP XXXXEX, Appendix 2	N	- IM/DD/YEAR	1				
12	NTPXXXXEX-XXX-XXX-XXX-SBS-X-XX2	1 NTP XXXXEX, Appendix 2	N	- IM/DD/YEAR	1				
13	NTPXXXXEX-XXX-XXX-XXX-OHT1-X-XX	-1 NTP XXXXEX, Appendix 2	N	- IM/DD/YEAR	1				
14	NTPXXXXEX-XXX-XXX-OHT1-X-XX	2-1 NTP XXXXEX, Appendix 2	N	- IM/DD/YEAR	1				
15	NTPXXXXEX-XXX-XXX-OHC1-X-XX	I-1 NTP XXXXEX, Appendix 2	N	- IM/DD/YEAR	1				
16	NTPXXXXEX-XXX-XXX-OHC1-X-XX	2-1 NTP XXXXEX, Appendix 2	N	- IM/DD/YEAR	1	<u> </u>			
17	NTPXXXXEX-XXX-XXX-CAI1-X-XX1	1 NTP XXXXEX, Appendix 2		MM/DD/YEAR	1				
IV	¹ Inspection verification performed at Name of the Company / Test Lab			<u> </u>	16 TOTAL	1 ∢ TOTAL	`		
- C	name should be listed as what is label on the			sion and Date of	No. of Tota		of Total Te	est	
	t of all test panel names can be found in	reference of the test plan	the te	est plan	Panels for	SAT. Pan	els for		
	2 of the test plan.							Page 1 of 2	

This info can be found in the designated Test Panel



Guide for Form 168-1

November 2, 2018

vА

I hereby claim that (to be completed by the company/lab performing the tasks):

A. The specimens have been machined according to the corresponding test standard. The fasteners, if available, have been torqued according to the test plan requirement.

🛛 B. The test panels have been fabricated in accordance with appropriate test plan and M&P specifications as mentioned above.

C. Remarks:

Print Name, Sign, and Date: Name, Signature and Date (MM/DD/YEAR) of the person who completed the paperwork

I have verified that (to be completed by AIR):

A. The specimens have been machined according to the corresponding test standard. The fasteners, if available, have been torqued according to the test plan requirement.

🛛 B. The test panels have been fabricated in accordance with appropriate test plan and M&P specifications as mentioned above.

C. Remarks:

Print Name, Sign, and Date:

Name, Signature and Date of the person who inspected the test panels (designated AIR)

If unsat exists, AER may decide to use the item(s) as-is or after satisfactory rework. Describe the corrective action or justify the unsat:

Print Name of AER, Sign, and Date:

Name, Signature and Date of the designated AER who disposition the UNSATs (if applicable)

NCAMP Form 168-1 (3-10)

Page 2 of 2



Example 2: Completed NCAMP 168-1 Form for Test Specimens Inspection

Rev A

·		-		This info can be four NCAMP Form 168-1	-	ated Test Specimens each program	
Company that performed testing is NCAMP Form				Record		r/Request Date: t No MM/DD/YEAR	
	ny/Test Laboratory		rm 168	Start da	ate for specimer ig Date:	ns inspection	End date for specimens inspectio
Company	Name , Address 168-10. Provided by			MM/DD/YE	AR		MM/DD/YEAR
. Item No.	6. Nomenclature of Item Inspected	7. Test Plan, M&P Specification, Corresponding Table Reference Standard		8. Revision and Date	9. No. of Item SAT.	s Determined UNSAT.	10. Comments
I	Reviewed NCAMP's test document	NTP XXXXEXX Designated test	plan no.	MM/DD/YEAR	1		Provided by NCAMP Note: Test Panels provided by panel fabricator company name
Ш	Reviewed NCAMP Form 168-10 RIV	NCAMP Form 168-10		MM/DD/YEAR	1		Test Coupons – FOR TEST ONLY
III	Reviewed Support Documentation Supplied by panel fabricator company name			MM/DD/YEAR	1		Provided by panel fabricator company name Note: Test Panels Verification Inspection Documentation
IV	Verify Certification of measuring equipment		equipme	tal measuring nts used for the test ns inspection			List all measuring equipment used for the test specimens inspection - Type of equipment, S/N XXXX, nex due MM/DD/YEAR - Type of equipment, S/N XXXX, nex due MM/DD/YEAR - Type of equipment, S/N XXXX, nex due MM/DD/YEAR - Type of equipment, S/N XXXX, nex due MM/DD/YEAR
V	Dimensional verification of lamina / laminate te coupons as follows:	st NTP XXXXEXX Designated test	plan no.			AT requirements	Verification on sampling basis only
VI	NOTES: All specimen ID's are prefixed by:	nen naming format can be found in In.			(if applicable	;)	 - 1 – does not meet thickness variation across the length per ASTM D6641 (≤ 0.002") - 2 – does not meet parallelism with per ASTM D5766 (≤ 0.003")
1	Panel: WT-A-C1-1 Specimen: RTD-4, CTD-5, ETW-1	NTP XXXXEXX ASTM D3039, Table X		MM/DD/YEAR	16	No. of Total Test	 RTD-1, RTD-2, RTD-3, RTD-4, RTD-5 CTD-1, CTD-2, CTD-3, CTD-4, CTD-5
2	Panel: WT-A-C2-1 Specimen: RTD-2, CTD-4, ETW-5	NTP XXXXEXX ASTM D3039, Table X		MM/DD/YEAR	16	Specimens of UNSAT for each test method	 RTD-1, RTD-2, RTD-3, RTD-4, RTD-5 CTD-1, CTD-2, CTD-3, CTD-4, CTD-5 ETW-1, ETW-2, ETW-3, ETW-4, ETW-5, ETW-6
3	Panel: WC-A-C1-1 Specimen: RTD-4, ETW-1	NTP XXXEXX ASTM D6641, Table X		MM/DD/YEAR	11		 RTD-1, RTD-2, RTD-3, RTD-4, RTD-5, RTD-6 ETW-1, ETW-2, ETW-3, ETW-4, ETW-5, ETW-6
Test P	Panel ID						 AER Disposition required: See Note 1 for ETW-2 (0.0078")
	I inspected test specimens ID	Fest Plan no. ASTM reference, Mechanical Testing Te Matrix's Table no. of the test plan	est	Date of the	lo. of Total Test pecimens of SA or each test meth	List all the te	st specimens for each test method/condi or AER disposition if there is any UNSAT



Nation	National Center for Advanced Materials Performance				1. Project Number/Request Date: NCAMP Project No MM/DD/YEAR		
2. Company/Test Laboratory 3. Beginning Date: Company Name , Address MM/DD/YEAR						4. Ending Date: MM/DD/YEAR	
. Item No.	6. Nomenclature of Item Inspected	7. Test Plan, M&P Specification, and Corresponding Table Reference and Test Standard	8. Revision and Date	9. No. of Items Determined		10. Comments	
				SAT.	UNSAT.		
4	Panel: WC-A-C2-1 Specimen: RTD-2, ETW-5	NTP XXXXEXX ASTM D6641, Table X	MM/DD/YEAR	12		 RTD-1, RTD-2, RTD-3, RTD-4, RTD-5, RTD-6 ETW-1, ETW-2, ETW-3, ETW-4, ETW-5, ETW-6 	
5	Panel: FT-A-C1-1 Specimen: RTD-1, CTD-3, ETW-5	NTP XXXXEXX ASTM D3039, Table X	MM/DD/YEAR	16		 RTD-1, RTD-2, RTD-3, RTD-4, RTD-5 CTD-1, CTD-2, CTD-3, CTD-4, CTD-5 ETW-1, ETW-2, ETW-3, ETW-4, ETW-5, ETW-6 	
6	Panel: FT-A-C2-1 Specimen: RTD-2, CTD-3, ETW-5	NTP XXXXEXX ASTM D3039, Table X	MM/DD/YEAR	16		 RTD-1, RTD-2, RTD-3, RTD-4, RTD-5 CTD-1, CTD-2, CTD-3, CTD-4, CTD-5 ETW-1, ETW-2, ETW-3, ETW-4, ETW-5, ETW-6 	
7	Panel: FC-A-C1-1 Specimen: RTD-4, ETW-1	NTP XXXXEXX ASTM D6641, Table X	MM/DD/YEAR	12		- RTD-1, RTD-2, RTD-3, RTD-4, RTD-5, RTD-6 - ETW-1, ETW-2, ETW-3, ETW-4, ETW-5, ETW-6	
8	Panel: FC-A-C2-1 Specimen: RTD-2, ETW-5	NTP XXXXEXX ASTM D6641, Table X	MM/DD/YEAR	12		 RTD-1, RTD-2, RTD-3, RTD-4, RTD-5, RTD-6 ETW-1, ETW-2, ETW-3, ETW-4, ETW-5, ETW-6 	
9	Panel: IPS-A-C1-1 Specimen: RTD-4, CTD-5, ETW-1	NTP XXXXEXX ASTM D3518, Table X	MM/DD/YEAR	16		 RTD-1, RTD-2, RTD-3, RTD-4, RTD-5 CTD-1, CTD-2, CTD-3, CTD-4, CTD-5 ETW-1, ETW-2, ETW-3, ETW-4, ETW-5, ETW-6 	
10	Panel: IPS-A-C2-1 Specimen: RTD-2, CTD-4, ETW-5	NTP XXXXEXX ASTM D3518, Table X	MM/DD/YEAR	16		 RTD-1, RTD-2, RTD-3, RTD-4, RTD-5 CTD-1, CTD-2, CTD-3, CTD-4, CTD-5 ETW-1, ETW-2, ETW-3, ETW-4, ETW-5, ETW-6 	
11	Panel: SBS-A-C1-1 Specimen: RTD-4, ETW-1	NTP XXXXEXX ASTM D2344, Table X	MM/DD/YEAR	12		 RTD-1, RTD-2, RTD-3, RTD-4, RTD-5, RTD-6 ETW-1, ETW-2, ETW-3, ETW-4, ETW-5, ETW-6 	
12	Panel: SBS-A-C2-1 Specimen: RTD-2, ETW-5	NTP XXXXEXX ASTM D2344, Table X	MM/DD/YEAR	12		 RTD-1, RTD-2, RTD-3, RTD-4, RTD-5, RTD-6 ETW-1, ETW-2, ETW-3, ETW-4, ETW-5, ETW-6 	

NCAMP Form 168-1 (3-10)

Page 2 of 4



National Center for Advanced Materials Performance			Inspection Verification Record NCAMP Form 168-1			1. Project Number/Request Date: NCAMP Project No MM/DD/YEAR			
2. Company/Test Laboratory			3. Beginnin	4. Ending Date:					
Company Nai	ompany Name , Address			AR	MM/DD/YEAR				
5. Item 6 No.	i. Nomenclature of Item Inspected	7. Test Plan, M&P Specification, and Corresponding Table Reference and Test Standard 8. Revision and Date 9. No. of Items Determined SAT. UNSAT.		UNSAT.	10. Comments				
	Panel: OHT1-A-C1-1 Specimen: RTD-4, CTD-5, ETW-1	NTP XXXXEXX ASTM D5766, Table X	MM/DD/YEAR	13	3	- RTD-1, RTD-2, RTD-3, RTD-4, RTD-5 - CTD-1, CTD-2, CTD-3, CTD-4,			
			If multiple test specimens for UNSAT. List each test specimen ID and their respective values which exceeded the tolerance.			CTD-5 - ETW-1, ETW-2, ETW-3, ETW-4, ETW-5, ETW-6 - AER Disposition required: See Note 2 for RTD-3 (0.005"), CTD-2 (0.006") and CTD-5 (0.008")			
	'anel: OHT1-A-C2-1 Specimen: RTD-2, CTD-4, ETW-5	NTP XXXXEXX ASTM D5766, Table X	MM/DD/YEAR	16		 RTD-1, RTD-2, RTD-3, RTD-4, RTD-5 CTD-1, CTD-2, CTD-3, CTD-4, CTD-5 ETW-1, ETW-2, ETW-3, ETW-4, ETW-5, ETW-6 			
	Panel: OHC1-A-C1-1 βpecimen: RTD-4, ETW-1	NTP XXXXEXX ASTM D6484, Table X	MM/DD/YEAR	11		 RTD-1, RTD-2, RTD-3, RTD-4, RTD-5 ETW-1, ETW-2, ETW-3, ETW-4, ETW-5, ETW-6 			
	Panel: OHC1-A-C2-1 Specimen: RTD-2, ETW-5	NTP XXXXEXX ASTM D6484, Table X	MM/DD/YEAR	11		 RTD-1, RTD-2, RTD-3, RTD-4, RTD-5 ETW-1, ETW-2, ETW-3, ETW-4, ETW-5, ETW-6 			
N	nspection verification performed at lame of the Company / Test Lab City, State			TOTAL	AOTAL	FOR TEST ONLY: 222 total test specimens			
			No. of Total Test	No. of	Total Test	No. of Total Test			
			Specimens for SAT. Speci		nens for UNSAT. Io. #1 to #16)	Specimens for SAT + UNSAT			

NCAMP Form 168-1 (3-10)

Page 3 of 4



Guide for Form 168-1

November 2, 2018

ev A

I hereby claim that (to be completed by the company/lab performing the tasks):

🛛 A. The specimens have been machined according to the corresponding test standard. The fasteners, if available, have been torqued according to the test plan requirement.

B. The test panels have been fabricated in accordance with appropriate test plan and M&P specifications as mentioned above.

C. Remarks:

Name, Signature and Date (MM/DD/YEAR) of the person who completed the paperwork

Print Name, Sign, and Date:

I have verified that (to be completed by AIR):

🛛 A. The specimens have been machined according to the corresponding test standard. The fasteners, if available, have been torqued according to the test plan requirement.

B. The test panels have been fabricated in accordance with appropriate test plan and M&P specifications as mentioned above.

C. Remarks:

Name, Signature and Date of the person who inspected the test specimens (designated AIR)

Print Name, Sign, and Date:

If unsat exists, AER may decide to use the item(s) as-is or after satisfactory rework. Describe the corrective action or justify the unsat:

Name, Signature and Date of the designated AER who disposition the UNSATs (if applicable)

Print Name of AER, Sign, and Date:

NCAMP Form 168-1 (3-10)

Page 4 of 4