

# SBIR/STTR Eligibility Checklist and Readiness Assessment

The Eligibility and Readiness Assessment checklists will assist you in examine several factors to determine if your business may be eligible and ready for the SBIR/STTR program.

## Eligibility Checklist

- Yes  No  Does your business employ 500 or fewer employees, including affiliates?
- Yes  No  Is your business at least 51% owned and operated by a U.S. citizen or permanent resident?
- Yes  No  Is your business a for-profit entity?
- Yes  No  Will your Principal Investigator (main researcher for SBIR) devoting at least 51% of their time to the business?

## Are You Ready to Get Started? - Readiness Assessment

- Yes  No  Have you identified specific feasibility issues to research in Phase I that you can complete in accordance with SBIR/STTR deadlines? (Approximately 6 months)
- Yes  No  Do you understand the SBIR/STTR programs and their requirements?
- Yes  No  Have you identified how Phase I success will be measured?
- Yes  No  Have you identified an SBIR/STTR topic that fits with your innovation?
- Yes  No  Have you completed the required registrations? (DUNS, SAM & SBA Company Registration, etc.)
- Yes  No  Do you have access to all facilities, equipment, and resources necessary to conduct the project?
- Yes  No  Have you begun to consider who will be part of your development team and partners?
- Yes  No  Do you have time to create a winning proposal? (Average of at least 40 hours for your 1st proposal)
- Yes  No  Is the amount of Phase I SBIR/STTR funding available sufficient for you feasibility needs?
- Yes  No  Have you determined additional sources of funding for your project?
- Yes  No  Have you identified a market for your product and do you know the market size?
- Yes  No  Have you determined how you are going to commercialize your product?

**WSU Strategic Initiatives is available to meet with you to discuss SBIR/STTR or other technology development resources that may fit with your technology development plan. Call 316-978-5363 for a free, private, confidential consultation appointment.**

For more information, visit [SBIR.gov](http://SBIR.gov) or email [SBIR@wichita.edu](mailto:SBIR@wichita.edu).



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