

## Chrome River Pre-Approval

\*\*Comment section only available after the header has been saved.

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### Testing

Report Owner Sonya Emmart

Created By Sonya Emmart

Create Date 08/28/2019

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**Total** 500.00

**Comments (0)**

Add Comment

**Attachments (0)**

Enter "COVID"

Click the Post button

## Chrome River Expense (Travel)

\*\*Comment section only available after the expense line has been saved.

Expenses For Kristie Courtney

### Elive Conference 4/4/2020-4/8/2020

DATE	EXPENSE	SPENT	PAY ME
Fri 11/01/2019	Conference Registration / Training	1,040.00 USD	0.00

Expense Report 010019888566 Total Pay Me Amount 0.00 USD

Images

### Conference Registration / Training

Date 11/01/2019

Spent 1,040.00 USD

**Comments (0)**

Add Comment

Enter "COVID"

Click the Post button

Chrome River Pcard (Non-travel)

\*\*Comment section only available after the expense line has been saved.

The screenshot shows the Chrome River Pcard interface. On the left, a table lists expense lines for the period 1/10/2020-2/11/2020. A yellow arrow points to the first line: 

DATE	EXPENSE	SPENT	PAY ME
Wed 01/15/2020	Materials / Parts / Supplies	29.98 USD	0.00
Fri 01/17/2020	Materials / Parts / Supplies	85.99 USD	0.00

. On the right, details for the selected expense line are shown: Date: 01/15/2020, Spent: 29.98 USD, Business Purpose: Computer equipment and accessories. Below this, there is a section for 'Comments (0)' with an 'Add Comment' input field and a 'Post' button. Two red callout boxes with arrows point to the input field and the 'Post' button, containing the text 'Enter "/>

Chrome River Invoice

The screenshot shows the Chrome River Invoice interface for invoice X10002300-AT&T. The invoice details are as follows: 

Vendor Address	Invoice Date
X10002300-AT&T PO Box 5014 Carol Stream, IL 60197-5014 USA ID: X10002300BU22	10/25/2019
Vendor Invoice Number	Invoice Amount
—	50.00 USD
Invoice ID	Contract Number
QA00-1057-0503	—

. Below the details, there is a section for 'Comments (0)' with an 'Add Comment' input field and a 'Post' button. Two red callout boxes with arrows point to the input field and the 'Post' button, containing the text 'Enter "/>

# Banner Requisitions

