

HyFlex Course Design – Example 50-Minute Class Session

Activity	Time estimate	Synchronous in person	Synchronous online	Asynchronous online
Activity 0	varies	All students complete an activity (e.g., background knowledge probe, self-assessment survey, low-stakes quiz to demonstrate understanding of reading material, muddiest point forum) before the class session meeting time		
Instructor opening	3 min	Instructor greets everyone and summarizes results of Activity 0		
Mini-lecture 1	10 min	Students watch mini-lecture in classroom	Students watch mini-lecture via videoconf	Students watch recorded mini-lecture
Instructor prompt	2 min	<p><i>No matter where you are in time and space, I want you to think about [topic X] or answer the following [question Y]. Write down your ideas for one minute only.</i></p> <ul style="list-style-type: none"> <i>If you're in the room, turn to a (distant) neighbor and share what you wrote.</i> <i>If you're on the videoconference, I'll put you in breakout groups of 2 or 3.</i> <i>If you're watching the recording, press pause and participate in the Think-Pair-Share discussion forum. Then come back and press play. I'll summarize the ideas of the people who are live.</i> 		
Activity 1 - Think - Pair - Share	1 min 2 min 2 min	Students work in small groups (may require tech to keep distance)	Students work in breakout groups via videoconference	Students work in discussion forum

Mini-lecture 2	10 min	Students watch mini-lecture in classroom	Students watch mini-lecture via videoconference	Students watch recorded mini-lecture
Instructor prompt	2 min	<p><i>We're going to take a quick poll!</i></p> <ul style="list-style-type: none"> • <i>If you're in the room or if you're on the videoconference, use your computer or mobile device either to visit pollev.com/12345 or to text KEYWORD to 12345. Then answer these question(s) based on Mini-lecture 2:</i> <ul style="list-style-type: none"> ○ <i>What?</i> ○ <i>Why?</i> ○ <i>How?</i> • <i>If you're watching the recording, press pause and answer the same questions. Your answers will be added to the answers from the students who are with us live today.</i> 		
Activity 2 Polling	2 min	Students submit poll answers	Students submit poll answers	Students submit poll answers (asynchronously)
Instructor transition	1 min	Instructor describes poll results from students who are live.		
Mini-lecture 3	10 min	Students watch mini-lecture in classroom	Students watch mini-lecture via videoconference	Students watch recorded mini-lecture
Instructor closing	5 min	Instructor summarizes key points from 3 mini-lectures, assigns activities for all students to complete before next class session		