# **HyFlex Course Design – Example 50-Minute Class Session**

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| **Activity** | **Time estimate** | **Synchronous in person** | **Synchronous online** | **Asynchronous online** |
| **Activity 0** | varies | All students complete an activity (e.g., background knowledge probe, self-assessment survey, low-stakes quiz to demonstrate understanding of reading material, muddiest point forum) before the class session meeting time | | |
| **Instructor**  **opening** | 3 min | Instructor greets everyone and summarizes results of Activity 0 | | |
| **Mini- lecture 1** | 10 min | Students watch mini-lecture in classroom | Students watch mini-lecture via videoconf | Students watch recorded mini-lecture |
| **Instructor prompt** | 2 min | *No matter where you are in time and space, I want you to think about [topic X] or answer the following [question Y]. Write down your ideas for one minute only.*   * *If you’re in the room, turn to a (distant) neighbor and share what you wrote.* * *If you’re on the videoconference, I’ll put you in breakout groups of 2 or 3.* * *If you’re watching the recording, press pause and participate in the Think-Pair-Share discussion forum. Then come back and press play. I’ll summarize the ideas of the people who are live.* | | |
| **Activity 1** - Think -  Pair - Share | 1 min  2 min  2 min | Students work in small groups (may require tech to keep distance) | Students work in breakout groups via videoconf | Students work in discussion forum |
| **Mini- lecture 2** | 10 min | Students watch mini-lecture in classroom | Students watch mini-lecture via videoconf | Students watch recorded mini-lecture |
| **Instructor prompt** | 2 min | *We’re going to take a quick poll!*   * *If you’re in the room or if you’re on the videoconference, use your computer or mobile device either to visit pollev.com/12345 or to text KEYWORD to 12345. Then answer these question(s) based on Mini-lecture 2:*   + *What?*   + *Why?*   + *How?* * *If you’re watching the recording, press pause and answer the same questions. Your answers will be added to the answers from the students who are with us live today.* | | |
| **Activity 2**  Polling | 2 min | Students submit poll answers | Students submit poll answers | Students submit poll answers (asynchronously) |
| **Instructor transition** | 1 min | Instructor describes poll results from students who are live. | | |
| **Mini- lecture 3** | 10 min | Students watch mini-lecture in classroom | Students watch mini-lecture via videoconf | Students watch recorded mini-lecture |
| **Instructor**  **closing** | 5 min | Instructor summarizes key points from 3 mini-lectures, assigns activities for all students to complete before next class session | | |