



WICHITA STATE
UNIVERSITY

CONTRACT AWARD

Date: July 20, 2017

Contract Number: W0001439

Procurement Officer: Robby Murray

Telephone: (316)978-5185

E-mail Address: robby.murray@wichita.edu

Item: Copiers: Rental, Purchase and Maintenance

Period of Contract: November 1, 2017 through October 31, 2024

With the option to extend for one (1) additional two-year term upon written mutual agreement of both parties.

Department: Wichita State University, Office of Purchasing
1845 Fairmount, Campus Box 38
Wichita, KS 67260-0038
Robby Murray – Senior Buyer
robby.murray@wichita.edu
316-978-5185

Wichita State University, Information Technology Services
1845 Fairmount, Campus Box 98
Wichita, KS 67260-0098
Shadi Tafaraji, Director of Client Services
Shadi.tafaraji@wichita.edu
316-978-3602

Shocker Printing Solutions
1845 Fairmount, Campus Box
Wichita, KS 67260-
Ellen Abbey, Director of Auxiliary Services
ellen.abbey@wichita.edu

For repairs, replacements and new set-ups, contact Shocker Printing Solutions for further assistance.

Contractor: imageQUEST, Inc.
11021 East 26th Street North
Wichita, KS 67226
Banner ID number X10655290

Pamela Woodside, Senior Account Manager
pamela.woodside@xerox.com
316-796-3022 cell
316-347-2252 office

PURPOSE OF CONTRACT:

This contract shall cover the Rental, Purchase & Maintenance of the campus-wide copier and/or multi-function device fleet for Wichita State University during the contract period referenced above. This does not include the large production equipment in the WSU Duplication Station.

In addition, this contract may be utilized by other political subdivisions in the State of Kansas, and Companies that have developed partnerships with WSU either on its Innovation Campus or other geographical locations inhabited by WSU and other Educational Institutions which are within Sedgwick County who do not already have a contract with imageQUEST or with Xerox directly. Contracts with entities other than WSU shall remain separate and divisible from any agreements with WSU. (These entities shall sign their own contract(s) and shall be responsible for their own billing and other costs.)

Over the term of the Agreement, the University and Contractor may mutually agree upon other services and/or service locations as necessary. Any additional services or service locations shall first be memorialized by a written amendment signed by all the parties.

This is a summary of the contract between parties. Additional detail may be sought through the Office of Purchasing, or WSU General Counsel as agreed to in the contract.

The contractor shall submit invoices to the University monthly for all amounts due from University under the Agreement at the end of each billing period for its fleet's per page copying charges. Payments by the University shall be paid not more than thirty (30) calendar days after the receipt of the invoice, provided the invoice is complete and accompanied by full documentation as agreed to by both parties. The equipment lease costs shall be invoiced annually in advance with a discount of 1.68% from the prices listed in the contract on the group pricing sheets.