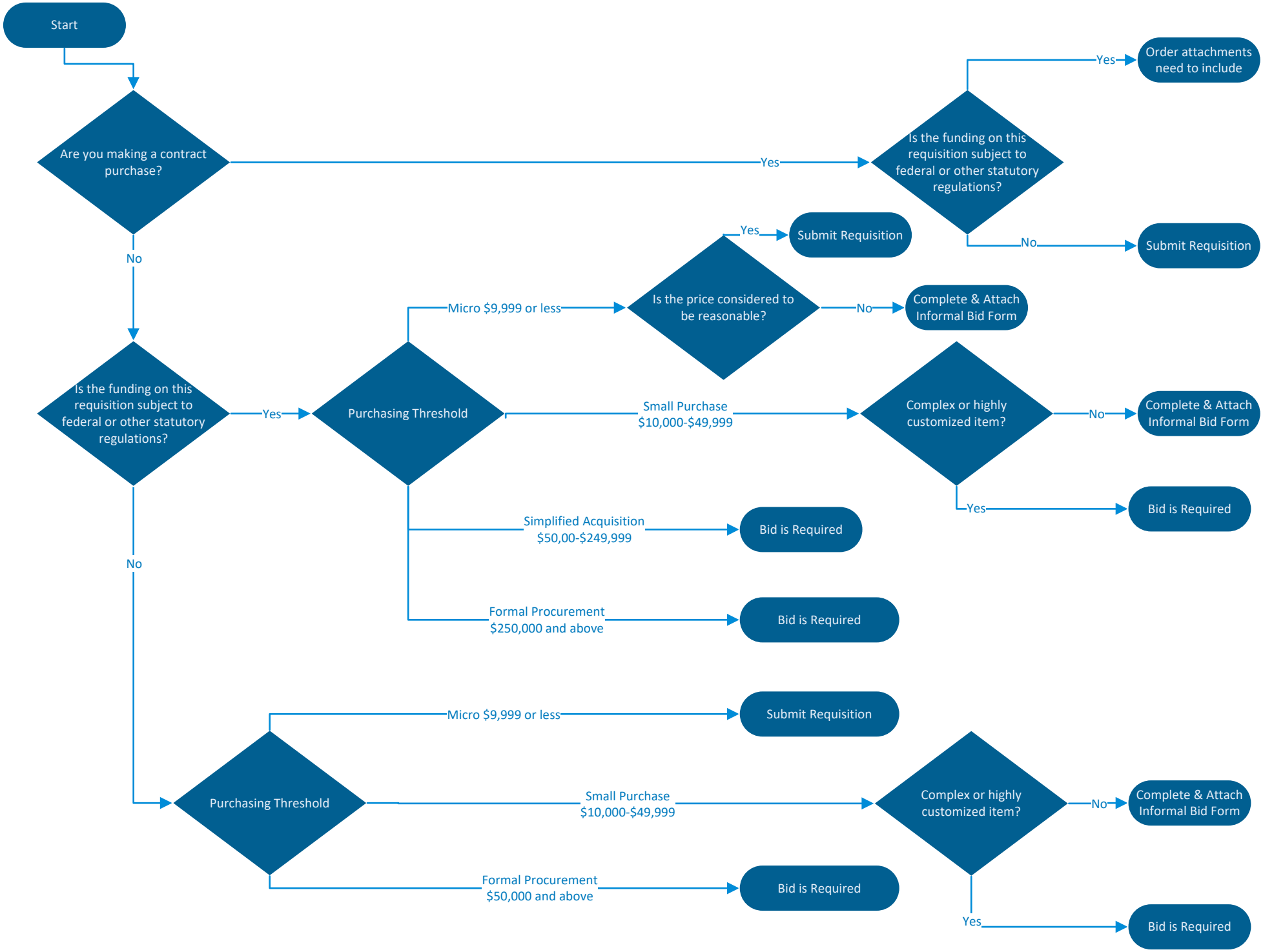
Start
Are you making a contract purchase?
Yes
Is the funding on this requisition subject to federal or other statutory regulations?
Yes
Order attachments need to include
No
Submit Requisition
No
Is the funding on this requisition subject to federal or other statutory regulations?
Yes
Purchasing Threshold
Micro $9,999 or less
Is the price considered to be reasonable?
Yes
Submit Requisition
No
Complete & Attach Informal Bid Form
Small Purchase $10,000-$49,999
Complex or highly customized item?
No
Complete & Attach Informal Bid Form
Yes
Bid is Required
Simplified Acquisition $50,00-$249,999
Bid is Required
Formal Procurement $250,000 and above
Bid is Required
No
Purchasing Threshold
Micro $9,999 or less
Submit Requisition
Small Purchase $10,000-$49,999
Complex or highly customized item?
No
Complete & Attach Informal Bid Form
Yes
Bid is Required
Formal Procurement $50,000 and above
Bid is Required