

EXPLANATION OF TRANSCRIPTS

- I. Wichita State University (WSU) was founded as Fairmount College in 1895, and was operated by the Congregational Church until 1926, when it became the Municipal University of Wichita. It officially entered the state system of higher education in 1964. Wichita State is accredited by the North Central Association of Colleges and Schools; specific programs also are accredited by professional organizations.
- II. Each calendar year consists of two semesters and one summer session. A "credit hour" is a measure of graduate or undergraduate academic work represented in intended learning outcomes and verified by evidence of student achievement that reasonably approximates one hour of classroom or direct faculty instruction and a minimum of two hours of out-of-class student work for each week of instructional time for approximately fifteen weeks for one semester, or an equivalent amount of work over a different amount of time.
- III. All courses in which the student was still enrolled after the first week of the semester are listed. Transfer work is listed by institution with only total hours accepted and the grade point average for those hours. Acceptance of credit does not necessarily mean that it counts toward a student's degree program at WSU.

IV. GRADING SYSTEM

A = Excellent	W or WD = Withdrawn
B = Good	AU = Audit
C = Satisfactory	NGS = No grade submitted
D = Unsatisfactory	CRE = Credit by examination or by credentials
F or WF = Failure or Withdrawn Failing	IP = In-Progress; completion not required in one semester
P = Passing work (B, C, or D); credit given, no grade points	I = Incomplete
CR = Credit (A, B, or C); credit given; no grade points	BG = Badge (A, B, or C); credit given; no grade points
NCR = No credit (D or F); no credit given; no grade points (does not necessarily imply failure)	NBG = No Badge (D or F); no credit given; no grade points (does not necessarily imply failure)
S = Satisfactory (A, B, or C); credit given; no grade points	
U = Unsatisfactory (D or F); no credit given; no grade points	

P, CRE, CR, BG, and S hours (earned hours without grade points) do not count in computation of Grade Point Average (GPA) but are included with overall hours earned. *Plus/minus grading began Fall 2009 - see "Grade Points" below.*

ACADEMIC STANDING: Academic Probation, Probation Continued, Academic Dismissal - reflects the academic regulations and standards of the institution.

V. GRADE POINTS and GRADE POINT AVERAGE:

A = 4.000 points	B+ = 3.300 points	C+ = 2.300 points	D+ = 1.300 points	F = 0 points
A- = 3.700 points	B = 3.000 points	C = 2.000 points	D = 1.000 point	
	B- = 2.700 points	C- = 1.700 points	D- = 0.700 point	

AU, BG, NBG, I, IP, W, WD, WF, CRE, CR, NCR, S, U, P = no points

The GPA is computed by dividing the total number of credit points by the total number of semester hours completed for which regular letter grades (A, B, C, D, F) are assigned. GPA's are calculated and applied to three decimal places (truncated) although only two decimal places print on the transcript. *Plus/minus grading began Fall 2009.*

VI. Z GRADES and REPEATS:

Any hours where the grade is preceded by a "Z" do not count, either in computing the GPA or otherwise. Some "Z" hours are a result of our repeat policy, which has changed several times over the years.

REMARKS (R) COLUMN CODING - USUALLY FOR REPEATED COURSES:

- E = This grade and hours are *excluded* from GPA calculations and earned hours.
- I = This grade and hours are *included* in GPA calculations and earned hours.
- A = This grade and hours are included in GPA calculations but not in earned hours.

VII. TOTALS:

Three sets of totals are listed at the end of each record: WSU, Transfer, and Overall. Totals for graduate students include only hours and grade points from graduate credit courses.

VIII. UNDERGRADUATE HONORS

Semester:	Dean's List: Students enrolled in 12 or more hours of graded work who achieve a 3.500 or higher GPA (began Spring 1980).
	Academic Commendation: Students enrolled in 6-11 hours of graded work who achieve a 3.500 or higher GPA (began Fall 1988).
Graduation:	Degrees are conferred with distinction based upon the student achieving the minimum standard in both the overall and WSU grade point averages: <i>Cum Laude:</i> 3.250-3.549 <i>Magna Cum Laude:</i> 3.550-3.899 <i>Summa Cum Laude:</i> 3.900-4.000

IX. COURSE NUMBERS and ACADEMIC LEVEL BEGINNING SEPTEMBER 1974

99 or below	Not acceptable for credit in a baccalaureate college.
100 - 299	Primarily for freshmen and sophomores but students from other classes may be admitted for lower-division undergraduate credit.
300 - 499	Primarily for juniors and seniors. Freshmen and sophomores may also be admitted if they satisfy course prerequisites.
	100 - 499 Undergraduate credit only.
500 - 699	Primarily for juniors and seniors, but graduate students may also receive credit for these courses.
700 - 799	Primarily for graduate students, but undergraduate students may be admitted if they meet course prerequisites.
	500 - 799 Undergraduate or graduate credit.
800 - 999	Only for students who have been admitted to a degree program in the Graduate School. Graduate credit only.

X. OFFICIAL TRANSCRIPTS

An official transcript is one which carries the signature of the University Registrar, Gina D. Crabtree, and which includes the University seal in the center and the current date issued. Official transcripts of credits earned at other institutions, which have been presented for admission and/or evaluation of credit, become part of the student's permanent record in this office and are not re-issued or copied for distribution. Transcripts from other institutions, if needed, must be obtained directly from the previous institution.

XI. ELECTRONIC PDF TRANSCRIPTS

A PDF transcript transmitted electronically includes an additional page called E-Transcript Information for Wichita State University that explains authentication.