

Office of the Registrar

**Academic Forgiveness Request Form**

Wichita State University

\_\_\_\_\_  
College/School

This form is to be completed by the student and academic advisor.

Student Name \_\_\_\_\_ myWSU ID \_\_\_\_\_

Street \_\_\_\_\_ Email \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_

I request that previous college credits and grades at \_\_\_\_\_  
be waived due to Academic Forgiveness. I have read and believe that I understand the  
catalog regulations for Academic Forgiveness as printed on the reverse side of this form.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

**Advisor Verification of Eligibility:**

\_\_\_\_\_  
Advisor Name

\_\_\_\_\_  
Advisor Signature

**College Action Record**

1. Cumulative GPA prior to gap in enrollment: \_\_\_\_\_
2. Semester of college coursework after gap in enrollment.

**Distribution:** Copy to student and college;  
send this original to Registrar's Office,  
Box 58.

Semester	Institution	Graded Hours	GPA

\_\_\_\_\_  
Dean or Designee

\_\_\_\_\_  
Date

\_\_\_\_\_  
Recorded by Registrar's  
Office

\_\_\_\_\_  
Date

## Office of the Registrar

### **Catalog Requirements for Academic Forgiveness**

Students who have accumulated a grade point average below 2.000 prior to a minimum four-year gap in enrollment may request that all previous college credits and grades be forgiven.

Students must meet the following requirements to be granted academic forgiveness:

1. Must have been out of a degree program of college studies for at least four years; and
2. Must have completed a semester of college coursework, with a minimum of at least six graded hours and a GPA of at least 2.000, after the period of non-enrollment.

If these requirements are met, all college courses and grades prior to the required four-year period are marked on the transcript with a notation indicating the credits and grades are not counted due to academic forgiveness. No exceptions to the above qualifications may be considered/approved; eligibility for academic forgiveness may not be petitioned to the university exceptions committee.

The policy may be applied to Wichita State University enrollment as well as to work at other colleges. When implemented, the policy waives **all** credits and grades prior to the four-year period except in the case of credits and grades earned at WSU in a nondegree-bound status.