

Office of the Registrar

Transition Semester Request Form

Wichita State University

College/School

Student Name _____ myWSU ID _____

Street _____ Email _____

City _____ State _____ Zip _____ Phone _____

I request that my _____ semester 20____, be declared a Transition Semester. I have read and believe that I understand the catalog regulations for Transition Semester as printed on the reverse side of this form.

Student Signature

Date

Advisor Verification of Eligibility:

Advisor Name

Advisor Signature

College Action Record

Sem. No.	Semester	Graded Hours	GPA	Comments
1.				
2.				
3.				
4.				
5.				
6.				
7.				

Based on your grade report for _____ semester, 20____, your request for Transition Semester is APPROVED.

Dean or Designee

Date

Recorded by Registrar's Office

Date

Distribution: Copy to student and college; send this original to Registrar's Office, Box 58.

Office of the Registrar

Catalog Requirements for Transition Semester

To accommodate students in their adjustment to college standards, they may be eligible for a special transition semester. The transition semester is a student's first regular semester at Wichita State regardless of the number of credit hours attempted (summer session excluded). Students who have enrolled at another institution of higher learning in a regular term (summer term excluded) before enrolling at Wichita State are not eligible for a transition semester at WSU.

The processing of a transition semester results in grades of A, B and C being changed to Credit (Cr), and grades of D and F being changed to No Credit (NCr). These designations have no impact on the student's grade point average. College-level courses (numbered 100 and above) with a grade of Cr may count toward graduation.

Students must meet the following requirements to be granted a transition semester:

1. The grade point average for their first regular semester must be below 2.000;
2. Their next semester of enrollment must be at WSU and they must complete at least 6 graded hours with a 2.000 or higher grade point average. *Graded hours* do not include courses taken for Audit (Au), Credit (Cr), or Satisfactory (S) or Badge (Bg); and
3. By the end of their fourth regular semester (fall or spring), students must complete a form in their college/advising center office requesting a transition semester.

Students who fail to meet these requirements will not be awarded a transition semester and will be subject to the appropriate probation or dismissal standards. Eligibility for transition semester may not be petitioned to the university exceptions committee.