University Staff Senate

May 21, 2024 | 3:30pm-5:00pm | RSC 142 – Harvest Room

**Senators in Attendance:** Krissy Archambeau, Amy Belden, Corby Redington, Kendra Nguyen, Wendy Brooking, Daniel Ludlow, Pamela O’Neil, Rhenee Swink, Matt Houston, Brandon Schneider, Anne-Marie Brown, Angela Linder, Vicki Forbes, William Fulls, Marissa Kouns, Courtney Lockhart, Lyndsay Pletcher, Emily Martin, Jennifer Nicholson, Nathan Johnson, Kennedy Rogers, JaNeisha Wilson, Erin Shields, Nathan Johnson, Sara Rue, Amy McClintock, Stacy Salters, Jacob Mendez, Denise Gimlin, Naquela Pack, and Marissa Kouns, Jessica Pierpoint, Daniel Ludlow, and Brandon Schneider.

**Guests:** Kevin Duffy, Monika Bergkamp, Trang Bui, Aaron Coffey, Chris Leonard, Kelly Smetak, Preston Schroeder, Gabriel Fonseca, Courtney McHenry, Lee Ann Birdwell, Stephanie Hearnen, Joseph Mirakian, Crissy Magee, Demi Lester, Lana Anthis, Christina Covey,

1. **Call to Order**
	1. Approval of Minutes
		1. **Motion to Approve:** Senator Anne-Marie Brown
		2. **Seconded:** Senator Wendy Brooking
		3. **Approved by Unanimous Consent**
2. **Old Business**
	1. Kennedy will be working with HR to find out the median salary of staff across campus based from the questions that were asked during the previous market based compensation presentation in April.
3. **Discussion and New Business**
	1. **Welcome New Senators to Staff Senate**
		* Monika Bergkamp – OneStop
		* Aaron Coffey – Graduate School
		* Kevin Duffy – Psychology
		* Kelly Smetak – Academic Affairs/Provost
		* Trang Bui – Financial Aid
		* Christopher Leonard – CAPS
		* Margaret Reed – School of Computing
	2. **Approval of new At Large Senators (3 Non Exempt/1 Non Exempt)**
		* Kelly Smetak (Exempt)
		* Corby Redington (non-exempt)
		* Margaret Rees (non-exempt)
		* Kevin Duffy (non-exempt)
		* *Motion to Approve: Anne Marie Brown*
			+ - Second: Vicki Forbes
				- Approved by Unanimous Consent
	3. **Professional Development and Service Committee Proposal**
		* Senator Jacob Mendez proposed creating a separate permanent committee for the Shocker Strive conference and having it be separated from the professional development and service committee in order to allow that committee to focus on other initiatives throughout the year. Specifically, the creation of a new professional development scholarship including the following details and ideas:
			1. A new scholarship program for University Staff to support professional development opportunities and skill-based development. The opportunity for personal growth will improve staff morale and incentivize staff retention.
			2. Not all campus departments are able to cover the costs of certifications, development opportunities or other opportunities for staff members to enhance their skillsets. This funding opportunity is intended to support staff in these instances.
			3. This opportunity for professional development may be utilized for both personal growth and skill-based development, even if separate from employment-related capacities.
			4. Encourage University Staff to consider payroll deductions to help support this program.
			5. Identify other funding opportunities for this program through other funding streams, including potential support from University Administration.
		* The Senate agreed to the proposal and will have formal resolution in upcoming meetings to vote on constitution changes.
			1. Motion to Approve: Angie Linder
			2. Approve: Daniel Ludlow
			3. Approved by Unanimous Consent
4. **Senate Committee Updates**
	1. Awards and Recognition
		1. No Update
	2. Communications and Website
		1. No Update
	3. Elections

Elections committee update

* 1. At-large senator confirmation
		1. 4 seats open - by-laws state they need to be evenly split so filling 3 non-exempt and 1 exempt (currently have 2 exempt at-large senators finishing out terms)
		2. Those nominated by president and confirmed by senators during the May meeting for at-large seats for 2024-2026 are:
			1. Kelley Smetak (exempt)
			2. Corby Redington (non-exempt)
			3. Kevin Duffy (non-exempt)
			4. Margaret Rees (non-exempt)
	2. Policy Review
		1. No Update
	3. Professional Development and Service
		1. Jacob and Sadie from HR presented to the Council of Deans to discuss the Kansas Leadership Center transformation grant seeking support and discussing how to market the grant to their teams.
	4. Scholarships
		1. Committee will be meeting with the WSU Foundation to be a part of founders day in the Fall.
1. **Campus/University Business Updates & Discussions**
	1. Academic Forum
		1. A new policy adopted by the Higher Learning Commission (HLC) in November 2023 required Wichita State to make a few changes to the [Faculty Credentials for Lecturers Form](https://nam04.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.wichita.edu%2Facademics%2Facademic_affairs%2FFacultyCredentialForm_Lecturers_03072024_SinglePageForm.docx&data=05%7C02%7Cjacob.mendez%40wichita.edu%7C7b2c97910cc4440db26b08dc768ecb3d%7Ce05b6b3f19804b248637580771f44dee%7C1%7C0%7C638515602891436009%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C0%7C%7C%7C&sdata=JoDfwyOk1Gs4rdxvlvmwcwvXGvg62VAje%2BgbCert4O4%3D&reserved=0) - updated 03/07/2024
		2. Twelve [Shocker Pre-Season Programs](https://nam04.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.wichita.edu%2Fservices%2Fstudentsuccess%2Fpreseason%2Findex.php&data=05%7C02%7Cjacob.mendez%40wichita.edu%7C7b2c97910cc4440db26b08dc768ecb3d%7Ce05b6b3f19804b248637580771f44dee%7C1%7C0%7C638515602891446863%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C0%7C%7C%7C&sdata=KCfEp9vPzQLeDEIVdtYVlYVpRAYK7MeLSa5oPagGTRo%3D&reserved=0) (SPP) will be conducted in August. According to a data analysis from the Office of Data Governance, the SPP programs offered in 2022 and 2023 had measurable positive impacts on student success. Contact Brett Bruner, AVP for Student Success and Persistence, for more information on SPP.
		3. Jessica Provines, AVP for Wellness and Chief Psychologist, shared updates from the Wellness Executive Steering Committee, Student Health Services, Counseling and Psychological Services (CAPS), and Health Outreach, Prevention & Education (HOPE) Services.
		4. Teri Hall, VP for Student Affairs, shared a list of 14 new campus strategies for reducing student deaths, a few of which are: adding Naloxone to every campus first aid kit, disseminating Mental Wellness in the Classroom cards to faculty, and revising CARE concern questions for accurate tracking of suicidal behaviors, substance abuse and overall causes of death.
	2. Budget Advisory Committee
		1. Department of Labor Policy
			1. Information will be shared with Staff Senate to share details to share with constituents
	3. Human Resources (Joint with Faculty Senate)
		1. Across the board increase for everyone and then remaining for faculty who are under market based
	4. Legislative Update + KBOR Briefing
		1. Insert notes from Kennedy
		2. Received 41 million from BME Campus
	5. Parking Appeals + Traffic Appeals
		1. Parking rule for Summer
		2. Green are open for students for summer
	6. President’s Meetings
		1. Upcoming meeting with Dr. Muma and will be attending presidents retreat in June
	7. RSC Board of Directors
		1. Nothing to report
	8. UPS/USS Presidents Council (KBOR)
		1. All transitioning into governance areas and trying to navigate into new areas.
2. **Adjourn/Upcoming Meetings and Events/Shoutouts**
	1. June Senate Meeting: Tuesday, June 18, 2024 | 3:30pm-5:00pm | RSC 142 Harvest Room | TEAMS Link: [Click here to join the meeting](https://teams.microsoft.com/l/meetup-join/19%3Ameeting_NDc5NzgzNjctNTk0MC00YjQ5LTgwYjMtODUzNGEzYzJkOTU2%40thread.v2/0?context=%7b%22Tid%22%3a%22e05b6b3f-1980-4b24-8637-580771f44dee%22%2c%22Oid%22%3a%22436634f0-7b3c-43f9-8f1b-2c03f0463d91%22%7d)
	2. Check the [Events Calendar](https://www.wichita.edu/calendar/index.php?com=searchresult) for upcoming events on campus
	3. May 29th from 12-1 for Admin’s Coming Together support group to showcase vendors that do promotional items.
3. Office of Community Partnerships was shared with Faculty Senate.