

University Support Staff Senate Meeting

October 15, 2014

Present – Denecia Angleton, Connie Basquez, Johny Buchanan-Spachek, Shaleah Fields, Renea Goforth, Christina Gregory, Matt Houston, Shelly Kellogg, Ali Levine, Shirley Lewis, Walter Mayne, Sheryl McKelvey, Robbie Norton, Stacy Salters, Randy Sessions, Micah Thompson, Connie Wells & Carrie Wyatt.

Excused absent – Matt Albers, Sherry Alexander, Bryan Carter, Christina Clarkson, Michael Hinkle, Addie James, Angela Linder, Amy McClintock, Michelle White & Jennifer Williams.

Unexcused absent – Brenda Achey, Anton Hubl, George Schroeder & Angie Tucker.

Guests – Kelly Vickers

I. **Open enrollment highlights: Micah Thompson, HR**

- Micah presented a scaled down version of HR's open enrollment presentation for the Senate. He encouraged everyone to attend one of the scheduled HR presentations or watch a webinar offered by the State of Kansas for more information & specific examples of the different plans.

II. **Approval of Previous Meeting Minutes**

- Sheryl McKelvey moved to approve the minutes, Robbie Norton & Shelly Kellogg seconded, all in favor. Minutes approved.

III. **Quick Updates**

- **KBOR/Topeka** (Renea Goforth, Ali Levine attended)
 - As the chair of the USSC, Ali Levine presented to KBOR a fall report which gave details of what's been happening at all the Regent schools mostly pertaining to the conversion from classified to university support staff. It was well received by KBOR.
 - The Council of Presidents (COPs), financial directors & legislative liaisons all met discussed the issue of vacation leave. Ali Levine was told that it was well received by the sub-committees & hopes to see some progress soon. If COPs & financial directors approve the change of leave accrual, then the legislative liaisons will assist COPs in presenting it to KBOR for approval. If approved, KBOR will take it to the legislature for final approval.
- **USSC Meeting** (Renea Goforth, Ali Levine, Randy Sessions, Micah Thompson attended)
 - Future of Day on the Hill – discontinued
 - There won't be a need to prepare a position paper to take issues to the Legislature due to the change from classified to university support staff, Day on the Hill won't continue
 - Since the legislature won't be the decision maker for university support staff anymore, the process will need to change. After also speaking with Andy Schlapp, any general USSC issue will be brought to the monthly COP meetings by the current chair of the USSC. All WSU issues will be taken to President Bardo.
- **Ombudsperson Training** (Johny Buchanan-Spachek, Bryan Carter, Christina Gregory, Ali Levine attended)
 - This was an all-day training on a Saturday. The general thought was that this was intended for people who have already been through a more formal training.
 - Johny Buchanan-Spachek and Christina Gregory are going to explore this more to see if it is something that would benefit university support staff & if so how should we pursue this further.

- **Performance Management/Review Software** (Ali Levine, Angie Linder, Stacy Salters, Randy Sessions)
 - HR is continuing to review competencies that should be included in the performance review
- **CBIZ** (Bryan Carter, Ali Levine, Randy Sessions): nothing has happened with this; contracts are still being reviewed.
- **Budget**
 - President Bardo is willing to assist with expenses for the further USSC meetings. He needs to know the amount that's needed. Ali Levine needs a report from each committee who may need some financial assistance so she can let President Bardo know.

IV. **Committee Reports**

- **Alternative Service Committee** (Randy Sessions, Stacy Salters, Renea Goforth, Angie Linder)
 - Newly created to ensure that policies continue to be implemented based on the move from classified to university support staff
- **Community Service** (Darryl Carrington, Renea Goforth, Connie Wells): hasn't met
- **Constitution** (Renea Goforth, Stacy Salters, Randy Sessions, George Schroeder): hasn't met
- **Elections** (Ali Levine, Shelly Kellogg): not applicable yet
- **Heskett Center Board** (Shirley Lewis): may be meeting in November
- **Library Appeals** (Shelly Kellogg, Amy McClintock): meets quarterly, nothing to report
- **Newsletter** (Sheryl McKelvey, Robbie Norton): on-going, hope to have an edition done for distribution in October
- **Ombudsperson** (Sheryl McKelvey, Johny Buchanan Spachek and Matt Houston): newly created, see comments above
- **Position Paper** (Renea Goforth, Ali Levine): eliminating this committee per discussion above
- **RSC Board** (Mike Hinkle): no discussion
- **Shocker Pride** (Connie Wells, Robbie Norton): not met
- **Shocker Scholarship** (Connie Basquez, Johny Buchanan-Spachek, Carrie Wyatt): has met & given out a couple of scholarships for the fall, will be meeting again for spring scholarships
- **Traffic Appeals** (Bryan Carter, Randy Sessions Robbie Norton,): New parking policies have created a lot of traffic violations. Signage changes & incorrect information is creating confusion.
- **Tuition** (Connie Basquez, Bryan Carter, Matt Houston):
- **Welcoming** (Angie Linder, Connie Wells): not met
- **Wellness** (Micah Thompson): no discussion

V. **As May Arise**

- Ali Levine asked if we should add a committee based on the larger Alternative Service Committee to ensure that all the changes voted on are being implemented. It was agreed that one should be created. Randy Sessions, Stacy Salters, Angie Linder & Renea Goforth would like to be a part of it.
- Connie Basquez & Sheryl McKelvey moved to dismiss, all seconded, meeting dismissed.