



September 9, 2015

Present: Sherry Alexander, Denecia Angleton, Connie Basquez, Bryan Carter, Dustin Carter, Jama Challans, Christy Clarkson, Linda Claypool, Danielle Gabor, Michael Hinkle, Matt Houston, Ali Levine, Shirley Lewis, Dale Mauser, Sheryl McKelvey, Stacy Salters, Micah Thompson, Connie Wells, Michelle White, William Wray, & Carrie Wyatt

Excused: Matt Albers, Lora Eckman, Christina Gregory, Angela Linder, Walter Mayne, Amy McClintock

Unexcused: Shaleah Fields, Matthew Rose

Guests: Debra Herndon, Renea Goforth

- I. Call to order/Welcome
- II. Guest Presentation - Ann Collins (Pat Hanrahan not able to attend) from [United Way of the Plains](#). See handout on Connect Programs. Video and more information available online. Payroll deduction donation sheets will be sent to staff soon from HR.
- III. Discussion and approval of July & August meeting minutes.
 - July- Motion to approve: Ali Levine. Seconded, Mike Hinkle. Approved.
 - August- Mike Hinkle needs excused. Motion to approve as revised: Christy Clarkson. Seconded, Sheryl McKelvey. Approved.
- IV. Continuing business
 - a) Council of President's (COP's)- meeting next week- Stacy Salters, Renea Goforth, and Ali Levine will attend. Anticipate approval of leave accrual proposal there, then it will be sent to Kansas Board of Regents (KBOR) to put on their agenda. Mary Herrin has approved a travel budget for our representatives to attend.
 - b) Meeting with President Bardo
 - University budget – Maintain budget by delaying filing positions.
 - Faculty/Staff Convocation 2015
 - Recording - wasn't recorded as it was too close to orientation setup, so resources were not available at that time. It is on the agenda to be recorded/streamed next time so departments do not have to close offices to attend. Agenda/materials are available [online](#) on the President's website.
 - Timekeeping – pilot programs going on right now around campus using software program. If departments want to keep paper process, they will still be able to do that. As far as we understand at this point, it's still just exception reporting.
 - Wichita Area Technical College (WATC) – Partnership is growing. Still need some procedures adjusted with admissions, transfer courses, etc. Some WSU advisors are spending time there assisting with this change and KBOR is now overseeing WATC.
 - Other - Staff comments: some they felt their areas were singled out, and that affected morale negatively. Others mentioned the grading system that was used

made some departments look inefficient, etc. Others commented that it was just information about trying to change bureaucratic policies/procedures which are no longer serving us, and looking at how can we change them.

- o Senators make sure information is passed along to constituents and encourage attendance at important meetings.
- Student fees for tuition – these were discontinued at one point, but has been re-instituted. High School (HS) students have \$100 fee for concurrent enrollment with WSU as a HS guest. Contact Admissions for details.
- Stacy asked Bardo for full tuition for all employees. That is mandated by legislature and he will look to see if that's possible and how it could be modified. Also, ask about covering the fees portion as well.
- Physical plant parking lot- Bardo will watch and see how it is affected by new building being built, more students, etc. on campus.
- Parking Committee concern – see above.
- Wireless access for physical plant – on his agenda to work into the budget. Cost is \$38,000 to implement and \$2,000 a year in maintenance, but is in process.
- c) USS Council (USSC)- all the Regents institutions will discuss the COPs agenda and information at phone conference tomorrow.
- d) CBiz – Sarah Hunter mentioned Ed Ratugh met with President's Executive Team on Aug. 24th. Subsequent meeting was cancelled, to be rescheduled. They haven't completed all the work as of yet- including job descriptions, FLSA review. Will let us know further details next month. No other committee needed at this point.
- e) Finance Report – Micah Thompson, VP.
\$2,938 balance. \$2,000 of that was recently added by Mary Herrin's office for travel.
Request to Eric Sexton for 2 dozen cookies for USS Welcome event in Oct.
- f) Zip Car – WSU Today sent out the information. Please give us any feedback you receive. Some students sound excited about the option.
- g) November 11 meeting moved to Tuesday, November 10 due to Veterans Day. Guest speaker that day discussing the van sharing program.

V. New business

- a) Senator positions- Addie James, Adriana Emmot and Ruth Harries submitted resignations as Senators. Johny Buchanen-Spachek has agreed to serve as "At-Large Senator". We still need to fill two more positions.
- b) Senators report constituent areas- for event, may be nice to know what areas your constituents work. We have list of Senators on website. Could create reverse list of constituents under their senators, if we find that helpful. You can request from Stacy if you don't know who your Senator representative is currently.
- c) Ideas for engaging with constituents- send out email to ask what we could be doing for them, etc. Business college's new Dean requested that his staff to get more involved with USS- they will be reporting back to him on issues being discussed, by-laws still need



updated (and voted on by constituency). Would like to see more information shared on “campus issues” being discussed, such as safety, etc. anything affecting us.

VI. Senate Committee Reports- *please set your first meetings as soon as possible.*

- a) Alternative Service Committee – (performance evals, grievance policy & leave bill) – on hold until Aon-Hewitt Consulting reports back.
- b) Communications – (combined newsletter & social media topics)- will start work on flyer/communications for Welcome event.
- c) Community Service – add Connie Wells.
- d) Constitution – na
- e) Elections – na
- f) Shocker Pride – na
- g) Shocker Scholarship – won’t meet until Oct. for spring.
- h) Tuition – on hold until Bardo lets her know updates.
- i) Welcoming –
- j) Other committees- Recreation- Erick Maki , Wellness, all on hold.
- k) As may arise

Need discussion on safety issues / communication- what can we do to make others feel safe on campus, how to make everyone more aware of incidents, what to do, where to go, procedures, safety plans, better parking options, etc.

- [LiveSafe](#) app may be on COPs agenda as a possible option. Special receiving equipment is needed in dispatch offices, so there is a cost involved to universities as well.
- Communication on these safety issues need to be better addressed. Extra foot patrol is also being instituted on campus.
- CAC Theatre safety meeting was held Aug. 19. Included partners, WSU and city law enforcement, etc. after the on campus shooting in Aug. There are some things being done, but not everyone can attend these meetings, so we need alternatives.

VII. University Committee Representative Reports

- a) Campus Recreation Board – no USS member needed.
- b) Library Appeals –
- c) RSC Board –
- d) Traffic Appeals –
- e) Wellness – on hold.

VIII. Other business/As may arise

- a) October – Town Hall/Open House, come and go event. Oct. 14th, RSC 258 Smoky Hills room. 3:30-5p. Will work on rosters, flyers, etc. Please attend and wear your name tag.
- b) November guest – Mike Goulding from vRides (vanpooling program)
- c) December guest – President Bardo
- d) February guest- Elizabeth King

IX. Motion to adjourn

Motion: Johnny Buchanan

Second: Christy Clarkson

Adjourned.