



January 13, 2016

Present: Denecia Angleton, Kristin Brewer, Johny Buchanan-Spachek, Linda Claypool, Crystal Dilbeck, Lora Eckman, Shaleah Fields, Danielle Gabor, Rosemary Hedrick, Michael Hinkle, Matt Houston, Ali Levine, Angela Linder, Walter Mayne, Sheryl McKelvey, Lisa Nettleton, Robbie Norton, Stacy Salters, Randy Sessions, Micah Thompson, Connie Wells, William Wray & Carrie Wyatt

Excused: Sherry Alexander, Connie Basquez, Bryan Carter, Dustin Carter, Jama Challans, Christy Clarkson, Christina Gregory, Shirley Lewis, Amy McClintock, Lisa Wood

Unexcused:

Guests: Renea Goforth

I. Call to order/Welcome

II. Guest Presentation – Alertus campus safety app- Jennifer Snyder, Systems Analyst; Brett Morrill, Director of System Development & Support; Shadi Tafaraji, Director of Client Services.

- a) Alerts go out via full screen alert on WSU PC's. You can "dismiss" the message once you received; it will go away once. Can also get through the Rave Alert, the RSS feed and Shocker Alert channel. Will show up if you are connected via VPN. But not if you have a password protected screen saver.
 - a. Tornado drill in spring- will try to coordinate use for that. Jennifer will check into that possibility.
 - b. Rave has been instituted with WSU since 2011. They have even notified us within a minute if they spotted issues with alerts not going out in a timely fashion.
- b) Rave Guardian- optional mobile app. Manufactured by our Shocker Alert system. KU Med center is also implementing now. Available soon from GooglePlay for Android phones and Apple IOS for Apple phones. Watch for communication that will be coming out with more details.
 - a. Free for WSU faculty/staff/employees/students, but you can set up other non-employee people as "guardians". Links in the app allow you to call direct to WSU PD or 911 direct. Live Safe app we had looked into would have been \$.50 or so per person, but Guardian has the same info.
 - b. Guardian icons- you can set up "guardians"- people you trust, to receive alerts for certain events- say you are walking late at night on campus, you can send them all a message to check on you; WSU PD can also be notified.
 - c. Can turn in anonymous "tips"- note to WSU PD that says you saw a concerning event/person, etc. and they will be notified to go check on that.
 - d. GPS enabled, locates phone at your location- or at least last known location- wherever phone is located.
 - e. You can setup a personal profile- can include stats (height, weight, etc.) and allergy info on yourself, other health related information.
 - f. WSU Officers and dispatchers are currently being trained and working different scenarios.
 - g. Should go live by fall, hopefully sooner.

- h. If you are on another university campus who also has Guardian, you can simply change your “location” to that campus, and the local authorities will be notified, vs. your usual campus.
- i. Not changing anything RAVE alerts, etc. that currently take place. This is an additional safety feature being offered.
- j. It also saves “history”; say if domestic abuse had happened previously, or someone had a heart condition- and you sent text for help before, WSU PD can look to see- we’ve got a history saying this type of event had happened before. Allows them to prioritize emergencies.

III. Discussion and approval of December meeting minutes

Motion: Mike Hinkle

Second: Randy Sessions

Approved unanimously

IV. Continuing business

- a) HR report –Frankie Kirkendoll- USS to UP conversion option updates
 - i. myWSU portal under MyTraining, lists information sessions that are available. Please attend as many as you can or contact HR with questions. Postcards and email communications will be going out soon.
 - ii. Also, Frankie is retiring June 30, after 35 yrs. At WSU! She’s asked administration to do a national or regional search for her position.
 - iii. Reminder to staff to make an appointment with HR to discuss their individual options.
 - iv. HR will post a general chart comparing differences in the retirement plans, etc.
 - v. No deadline – you can switch anytime, but once a switch is made to UP you can’t move back to USS.
 - vi. The differences right now between the two- USS still have bumping rights (but as USS folks move to UP, may not have many USS jobs to “bump” & there’s no guarantee that this policy won’t be changed in the future); USS can change to the KBOR retirement plan that is the same as UP or they can retain KPERS (many changes involved with this, talk to HR about your individual situation), and right now, vacation accrual is higher for UPs (but it is anticipated KBOR will approve USS to match UP vacation, so that may not be a difference.)
- b) COP’s/KBOR- next week. Ali, Stacy, Renea and Micah going to Topeka.
- c) Meeting with President Bardo – tomorrow. Questions to ask him:
 - i. After KU converted USS to UP, they were offered an early retirement option package. Any indication if that might be done at WSU?
 - ii. If USS numbers drop dramatically, what affect does that have on USS Senate/representation, etc.?



- iii. Ask about potential raises- USS only received one raise in 8 yrs., but there was a 15% cost of living increase during that time; and now we have smaller pay due to health insurance increase, etc.
 - iv. Parking- need update; RSC lot is blocked a lot but no one seems to be parking there.
 - v. What is his view about UP position status- what does that title mean now? Will all be moved to just one "staff" classification?
 - vi. Housing updates- building changes, etc.
 - vii. Please send Stacy anything else you want to ask.
- d) USSC- tele-conference last week. Laid out agenda to discuss in Topeka: campus safety, weapons survey info, CBiz updates.
 - e) CBiz – no updates but more communication should be coming soon. Will implement changes by the new fiscal year and hopefully by May 1.
 - f) Finance Report – Micah Thompson, VP. We have \$2,612 in budget. Will use some of that for Topeka trip. Turn any receipts in to Micah.

V. New business/As May Arise

- a) Resignations - Trudy Calloway & Christina Gregory, and Amy McClintock. New Senators, Kristin Brewer and Lisa Wood. Will need one more to replace Amy.
- b) WSU Budget Advisory Committee – Stacy, as USS President, has been asked to join with other Senate with other administration members. How to set budget- program enhancements, increase to faculty/staff salaries, increase tuition waiver and assess feasibility of these and other options.
- c) Tuition assistance policy review (for employee and spouse & dependents) – ask your constituents how they feel the current process is working and suggestions to better it. Send those to Stacy via email.

VI. Senate Committee Reports

- a) Alternative Service Committee – (performance evals, grievance policy & leave bill)
- b) Communications – (combined newsletter & social media topics) Newsletter out. Twitter followers, 156.
- c) Community Service –March or April donation event
- d) Constitution – on hold. Will need rewritten
- e) Elections – coming up in spring. May change due to staff moving to UP. Ask Frankie how many staff are converting to get an idea of how Senate will be affected.
- f) Shocker Pride – Christina Gregory stepped down as senator, was chair. Micah, Ali and Sherry taking on. Andrea Lagree will be contacted, she'd signed up at open house.
- g) Shocker Scholarship- awarded for spring.
- h) Tuition – on hold
- i) Welcoming – complete

VII. University Committee Representative Reports

- a) Campus Recreation Board – *on hold*
- b) Library Appeals – na
- c) RSC Board – na
- d) Traffic Appeals – na
- e) Wellness – *on hold*
- f) Tobacco-Free Campus – (Connie Wells, Amy McClintock, Shirley Lewis & Linda Claypool)
– proposal to Bardo by Feb. 1 and marketing after that. Would take effect July 1, 2017,
so a way out.
- g) Sustainable Efforts – (Shaleah Fields & Sherry Alexander) - many sustainability and green
events coming up.

VIII. Other business

- a) February guests – Elizabeth King - discuss donor fatigue.

IX. Motion to adjourn

Motion: Randy Sessions

Second: Micah Thompson

Approved unanimously