

Constitutional Requirements

A constitution is a document that describes the organization and how it operates. All attempts should be made to articulate all the variables which may affect the operation of the organization. It is the basic framework of an organization. It is used to provide an administrative structure for your club. Every club is required to have a constitution on file. Newly ratified constitutions must be submitted to the Coordinator or Graduate Assistant of Sports and Competition. Below is a list of both required components for Sport Club constitutions:

The name of the organization

Purpose statement – Your goals and programming should connect clearly to this purpose. This purpose statement will be used in publications advertising your organization.

Qualification of membership – what does it take to be a member of your RSO?

President must be a WSU Student currently enrolled in good standing.

Officer position and structure – how are your officer positions selected and organized?

Ratification date – when did you ratify your constitution?

Inclusion of WSU faculty or staff advisor information or mention that the Coordinator of Sports and Competition will be your advisor

Inclusion of this statement: “This Club and its members agree to adhere to the policies and procedures in the Wichita State University Sport Club Handbook along with city/state/national laws and University policies.”

How to remove a member, officer, coach/instructor or advisor from the organization.

Officer qualifications and duties.

How to amend the constitution.

Meetings of the organization, how often, how are they run?

Definition of a member and what requirements must be met (dues, practice/event attendance...)

Relationship to University

Sport Clubs may use the name of Wichita State University in their organization title. However, when using the University's name, sport clubs speak only for their club and do not officially represent the University or the Department of Campus Recreation.

Clubs do not have the ability to use the university name or any trademark on promotional items or apparel without first receiving the approval of the Coordinator of Sports and Competition. Any item(s) found in violation of this will be confiscated.

Code of Conduct

All Sport Club participants will agree to abide by the following Code of Conduct and are liable for any infractions:

The member, as a voluntary participant in a University-funded Sport Club, has the obligation to conduct themselves in a manner that will present a positive reflection upon the Sport Club and the University. This includes their actions on the area of play and off as well as during on campus or off campus activities. Any reported action that negatively reflects upon the Sport Club will be handled by the Coordinator of Sport Clubs and may be reported to the office of Student Conduct and Community Standards. All Sport Club members are required to abide by the WSU Student Code of Conduct. All coaches/volunteers are required to sign and follow the Standard of Conduct form.

Hazing

No club may engage in any form of physical or emotional hazing of members or prospective members. Any club or individual who is accused of hazing will be immediately reported to the Student Conduct and Community Standards Office.